

New to Canada?

Experienced in business?

Workplace Communication Skills for Business

A new work-oriented language course offered for **FREE** to newcomers

This practical and innovative course will help you:

- Understand business workplaces in Ontario
- Clearly and effectively interact with customers, suppliers, financial officers and governmental officials
- Develop strong interviewing, networking and career-building communication skills

Learn how to communicate well in the workplace through:

- Role-playing exercises
- Dialogue practice sessions
- Simulations of common on-the-job experiences

This course is for you if:

- You have training or experience in:
 - **running your own business**,
 - **accounting**
- Your English is at an **intermediate level** (Canadian Language Benchmarks 6 to 8)
- You are a **permanent resident** or **protected person**

Workplace Communication Skills for Business:

Humber College, Lakeshore Campus
3199 Lakeshore Blvd W.
(Lakeshore/Kipling)

Wednesdays, 6 – 9 pm AND Saturdays, 9 – 12 pm

Information session: November 11, 2009 5:30 pm

To learn more, contact: newtcanada@humber.ca

416-675-6622 ext. 5125



OSLT Occupation-specific
Language Training

FLAP Formation linguistique
axée sur les professions

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