TESL ONTARIO ANNUAL REPORT

FOR THE YEAR
2010 - 2011

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MESSAGE FROM THE TESL ONTARIO BOARD

In teaching, the rewarding moment comes when a learner tells you that she was able to write, on her own, a letter to her child's teacher, or that he finally felt confident enough to participate in a team meeting at work .

As Chair of the Board of Directors I experienced a similar feeling of reward when the Strategic Plan was finally approved by the Board earlier this year. The pathway to the creation of a strategic plan for TESL Ontario began several years ago when the Board of the time decided to undergo a governance review. That review was followed by the decision to adopt a policy governance structure which led to the creation of a smaller board which would focus its energies on the future direction of the organization rather than the day to day functioning. It was a profound change in the way the board conducted its business.

The first year or so was a steeping learning curve. However, in the past 16 months we have found our feet. In June and August of 2010, the Board had strategic planning meetings where we articulated our vision for TESL Ontario and began to identify strategic goals. At the fall 2010 conference the Board collaborated with representatives from the TESL Ontario affiliates to forge a new vision statement for TESL Ontario. The Board meetings in November 2010, and January and March 2011 were focused on completing the strategic plan. The new vision statement, the strategic plan and our new logo will be unveiled at this year's AGM.

The Board of Directors is only one part of TESL Ontario, however. Our Association relies upon hundreds of dedicated volunteers who sit on the executives of the affiliates as well as working committees. On behalf of the Board of Directors, I thank each one of you for giving your time and contributing your expertise to the success of TESL Ontario.

Sincerely,
Sheila Nicholas,
Chair

THANK YOU FOR YOUR SUPPORT

We wish to thank our funders whose support allows us to carry out our mandate to the best of our abilities:

- Citizenship and Immigration Canada
- Ontario Ministry of Citizenship and Immigration

TESL Ontario also wishes to thank its Affiliates who over the year have continued to commit their time and energy to provide appropriate professional development opportunities in their respective areas, and a special thank you to the many TESL Ontario volunteers who have contributed their time and expertise.

Thank you to our membership for your continued support and feedback. We continue to work hard on your behalf and strive towards providing the best possible service for you.

By all accounts the 38th Annual TESL Ontario Conference was among the best ever with the theme "Research and Teaching: A Collaborative Process" attracting over 1600 registrants, 193 of whom presented a total of 295 sessions. In addition, fifty-three exhibitors promoted the latest resources on 79 Exhibitors' tables in two exhibit areas. Returning to the beautiful Sheraton Centre Toronto for the third year generated a comfort level for many of the delegates.

Our plenary sessions brought speakers from as far away as British Columbia. Dr. Bonny Norton, speaking on "Identity and Digital Literacy Across Time and Space", made the case that digital literacy offers unique opportunities for language teachers and students in poorly resourced communities to claim identities as global citizens. Dr. Ken Beatty, sponsored by Pearson Longman, addressed the delegates on "Breaking Barriers to CALL in the Classroom" and identified and examined some of the barriers that exist and suggested some approaches to address them. Dr. Jim Cummins from OISE spoke on literacy engagement being key for developing academic English and use of effective strategies for deep understanding of text.

The 11th Annual Research Symposia further reflected our conference theme with the following sessions: "Sociocultural Theory and Its Relevance to Classroom Teaching", "How Research Informs Language Learning and Classroom Management", and "The Influence of Research and Second Language Acquisition Theory on Teaching and Teaching Materials". Many thanks to our Research Symposium team of Bob Courchêne and Hedy McGarrell for organizing the symposia, and to Citizenship and Immigration Canada for their sponsorship of this popular feature.

A reflection of our modern world, the annual Technology Fair continues to grow in popularity. Chair Sharon Rajabi and Assistant Kevin O'Brien and their team provide numerous opportunities for our conference delegates to gain hands-on experience in this ever evolving field, and we wish to thank them for their hard work. The participants enjoyed a wide range of workshops and a high calibre of presentations. On-line activities were prevalent amongst the workshops presented. The participants attended a myriad of sessions: hands-on workshops as well as research sessions on wireless and Web 2.0 technologies. Other presentations included new educational software, the use of the Internet as a teaching resource, and classroom activities for all levels. A number of presentations addressed the new LINC Learning Objects and online Repository which were very well attended. All Technology Fair sessions were fully booked during the 3-day event.

In its fourth year, the Panel Discussion once again drew a large audience. Under the theme "The Future is Now: The New Era of Language Training", we heard from Richard Franz, Ministry of Education; Catherine Finlay from Ontario Ministry of Citizenship and Immigration; Darlyn Mentor, Citizenship and Immigration Canada; and Harry Bezruchko from the Ministry of Training, Colleges and Universities. Following their updates, the audience had the opportunity to pose questions to the panelists. Administrators in particular value this opportunity to hear the latest ministry developments first-hand. A detailed report is available at
http://www.teslontario.org/publications/

Delegates always appreciate the opportunity to peruse the latest in ESL resources in the exhibitor areas and 2010 year was no exception. Publishers and other vendors provided a wide range of merchandise that participants found appealing.

Our first annual Poster Session drew much praise from both presenters and viewers. Under the guidance of Antonella Valero and TESL Ontario's Research team, thirteen individuals displayed evidence of their research on large poster boards. While the posters were available for attendees to view at their leisure throughout the conference, the researchers were available at designated times for one on one or small group discussion on their topic. We look forward to building on our successful first year.

Of course networking is always a highlight of any conference. The Welcome Reception on Thursday evening provided an excellent opportunity for those in attendance to relax and connect with colleagues while enjoying a variety of appetizers. As well, they were able to view the entries of the ESL week poster contest and congratulate the winner. An ever increasing number of communities declare ESL Week, celebrated by teachers and learners alike.

Friday evening's event was another opportunity for relaxation and networking. The audience of 900 enjoyed a delicious dinner, interspersed with TESL Ontario silver pin presentations to Cheryl Richmond, Joanne Millard and Clayton Graves (posthumously), and greetings from the Honourable Eric Hoskins, Ontario Ministry of Citizenship and Immigration and Heidi Jurisic, Acting Regional Director Ontario Settlement, Intergovernmental Affairs, and Multiculturalism from Citizenship and Immigration Canada. An announcement by our guests from TESOL (Teachers of English to Speakers of Other Languages) who flew in from the U.S. confirmed that their annual conference will be hosted by TESL Ontario and held in Toronto in March of 2015! The evening concluded with entertainment by Disco Inferno, a musical group that brought everyone to their feet to dance the night away.

We wish to express our thanks to the multitude of volunteers who worked tirelessly in so many ways to make this conference such a success.

Conference Assistance

In the 2010/11 year Citizenship and Immigration Canada once again provided conference assistance for 908 LINC and ELT instructors, an increase from the previous year. The Ontario Ministry of Citizenship and Immigration continued its support for 203 ESL instructors. We wish to thank both Ministries for their continued support of the professional development of English as a Second Language instructors.

TESL Ontario Affiliate Conferences and Workshops are designed to meet the professional development needs of ESL professionals in their particular geographic areas. Selected highlights of these conferences and workshops are listed below:

TESL DURHAM

The **TESL Durham Fall Workshop** on October 2, 2010 featured Oliver Forbes, the Manager of the SWIS (Settlement Workers in Schools) program who introduced the SWIS program and explained how it would benefit and impact the students and their children. The workshop also featured Ken Lackman who presented an *Introduction to the Lexical Approach* a workshop designed to provide an introduction to a revolutionary way of lexis-based teaching. The workshop featured a brief overview of the Lexical Approach and the implications for classroom teaching. A number of useful techniques and activities were discussed and demonstrated.

The **TESL Durham Spring Workshop** on March 26, 2011 featured 3 presenters, John Allan and Kathleen Johnson who presented *LearnIT2teach Stage 1*. This workshop was a general orientation and introduction to the four initiatives of the LearnIT2teach project. The workshop also featured Jim Edgar, who conducted a presentation on ROLLR.ca, the new Ontario LINC learning object and digital resource repository. The workshop included a demonstration of the repository's main features and instructions for hands-on access to the ROLLR.ca site and its resources.

TESL HAMILTON-WENTWORTH

TESL Hamilton-Wentworth held its Annual General meeting on October 8th, 2010. The guest speaker, David Booth, presented *Making Sense of All Forms of Text*.

TESL Hamilton-Wentworth presented its Annual Spring Conference on March 26th, 2011 at the Hamilton Convention Centre. The conference featured 8 workshops on a variety of topics such as, *Pronunciation: Easy and Fun* presented by Dale Dobson, *Wearing More than One Hat to Transform your Learners* presented by Ryan Morreale, *Working Assessment into your Classroom*, presented by Vivian Holdtich, *Teach Vowel Sounds Using Colour Words* presented by Kate Cushing. The conference also offered Publishers' and Craft displays as well as networking opportunities.

TESL KINGSTON

Herman de Souza conducted a workshop on cross-cultural communications entitled *Increasing Your Cultural Intelligence* on October 2, 2010. The workshop explored various value systems and cultural experiences of ESL Instructors, as well as the impact those cultural values and beliefs have on their students' learning experiences.

On January 29th, 2011 Tuula Lindholm presented *What do Soft Skills have to do with Learning Lanugage.* The presentation took a closer look at the role of soft skills in the curriculum design and

teaching of students in the community college career bridging programs. The presentation explored why it is not only possible but absolutely necessary to include the teaching of soft skills in your programs. The event also included a used book sale, book draws and plenty of networking opportunities.

Lorena Jessop presented *Pronunciation Instruction: From Practice to Research and back again* on April 30, 2011. The presentation discussed how recent research can improve your pronunciation instruction and provided the attendees with a package of effective activities to use in any ESL classroom.

TESL LONDON

On May 19, 2010 TESL London held it's *Spring Fling and Awards Night* event. It was an evening of networking, cocktails, dinner and awards presentations, followed by music.

TESL London held a Workshop *Learn IT2Teach* on February 24, 2011 at Fanshawe College. The Learn IT2Teach demonstrated online resources to enhance traditional classroom teaching. Participants were introduced to 4 initiatives of the Learn IT2Teach project including: Web Portal for LINC professionals, Online repository of learning objects for LINC instructors at ROLLR.ca, PD for LINC professionals, and Online learning management system for LINC instructors at edlinc.ca

TESL London held its Spring Conference *English Under a Microscope* on April 9th, 2011 at Fanshawe College. Plenary Speaker Katherine Barber presented *Why the English Language is so Wacky*. The conference also included a large variety of workshops that included: *The Anatomy of Pronunciation: Helping Advance Adult Learners to Analyze and Understand*, *Canadian Language Basic: The Resource all LINC/ESL Teachers have been waiting for*, *Grammar Practice without Pen and Paper*, *Making Meaning: English Idioms and the ESL Learner* and much more.

TESL NIAGARA

TESL Niagara presented its Annual Spring Conference on March 26, 2011 at the St. John Centre, in St. Catharines. The Conference schedule featured several presenters on a variety of topics such as: *The Six String Nation* presented by Jowi Taylor, *Using Music in the ESL Classroom* presented by Mohammed Hashemi, *Using Movies in the Classroom* presented by Brandie Spanos, *Canadian Language Basics: The Resource all LINC/ESL Teachers have been waiting for,* presented by Jeff Gulley, the *Whole World Wide Web for ESL* presented by Frank Bieri and *Delivery and Reception of Instructions in ESL* jointly presented by Ben Burleigh and Tatiana Young.

TESL NORTH YORK / YORK REGION

TESL North York/York Region held its Fall Conference and AGM on October 13, 2010 at the Thornhill Community Centre. The Keynote speaker Tyson Seburn presented *Confidence is Contagious* where he discussed the internal and external challenges teachers face regarding one of the most important qualities needed to enable teachers with the tools required to teach in a clear and inspiring way.   The conference also included a book exchange, dinner and dessert.

On April 30, 2011, TESL North York/York Region presented a Spring Conference that featured several workshops including: *What's the Word*, *Taylor-Made Hands-On Activities*, *Beyond Comp Q's*, *Using the 5 W's to Teach Sentence Structure*, *I'm Not Speaking too Quickly; You are Listening too Slowly!*, *Second Language Learning Anxiety; Towards an Action Plan*, *Using Colour Words to Teach Vowel Sounds* and much more. Attendees also enjoyed plenty of networking and a publisher's display.

TESL OTTAWA

TESL Ottawa held its Winter event on February 5th, 2011. Guest speaker, Ken Lackman presented *Task-Based Teaching and Learning.* The Professional Development Event also included 3 workshops: *Universal Activities* presented by Ken Lackman*, Demystifying Computer Technology* presented by Mike Barker and a panel discussion entitled *Older Learners: Challenges and Strengths* hosted by Joan Brodie and 4 panelists. The event also included a publisher's display, door prizes and plenty of networking.

On May 7, 2011 TESL Ottawa presented their Annual Spring Event and AGM *Planting the Seed*. The Spring Event featured keynote speaker Judy Thompson who presented *Speaking Canadian English* where she discussed how spoken English evolved differently from written English, and outlined the six simple principles that govern all spoken English. The half day event also included a used book sale.

In April 2011 TESL Ottawa unveiled a newly re-designed website with updated features and new content.

TESL PEEL/HALTON/ETOBICOKE

TESL PHE held its Spring PD Workshop for LINC and ESL Teachers on May 20, 2010. The event featured Keynote speaker, Marina Nemat who spoke about her experience as a teenage political prisoner in an Iranian prison and its consequences. The event also featured 8 workshops including *Teaching Listening Strategies* presented by Marijke Wertheim, *Making Questions Count* presented by Vesna Nikolic and Eileen Paulsen, *Web 2.0 Activities for TESL Teachers* presented by John Allan and much more. The attendees also enjoyed dinner and ample networking at the evening event.

On September 30, 2010 TESL PHE held its Annual Fall AGM and PD Workshops event in Mississauga. The event featured Nicholas Keung as keynote speaker who presented *Settlement Issues and Trends in '905'.* The event also featured 9 workshops on various topic including: *The North American Writing Style* presented by Evelyn Pedersen, *Global English* presented by Judy Thompson, *Teaching Positive-Sounding Intonation* presented by Kathryn Brillinger, *The Lesson Planner* presented by Marg Heidebrecht, *Dealing with Difficult People* presented by Bhupinder Gill and much more. The evening event also included dinner and provided an opportunity for networking.

TESL PHE held a Spring PD Workshop event on May 19, 2011 in Mississauga that featured a keynote address presented by Barb Krukowski titled *ESL Reflections: A Journey of Passion.* The event also included 8 workshops on topics such as: *Engaging the ESL Classroom with Cooperative Learning Structures!, Using the 5 W's to Teach Sentence Structure, Point of Power, Mind your Manners .. Please!, Quick and Dirty Lesson Planning, Digital Word Power, An introduction to ROLLR.ca,* and *Citizenship Resource - A Classroom Resource For Teaching Citizenship Topics to Adult ESL Learners.* Dinner and peer networking were also included in the evening event.

TESL TORONTO

TESL Toronto held its annual Spring Conference on May 1, 2010 at New College, University of Toronto. The full day Conference featured a variety of workshops Including: *Learner and Teacher Motivation in Content and Language Integrated Classrooms* presented by Stephen Allen, *Culture Shock: Strategies to Recognize and Overcome it* presented by Melissa Pedersen and Maria Brzeska, *Pitch and Intonation Simplified* presented by Carolyn Samuel, *Assessing Writing the Right Way* presented by Nermine Eltorie, *ESL Stories: Yours and Mine!* presented by Fran Marshall and much more.

On October 16, 2010 TESL Toronto held its Fall Conference at New College, University of Toronto. The Conference featured Keynote speaker, Dr. David Mendelsohn who presented *Why Linguistics is important in the Teaching of ESL.* The conference also featured 21 Workshops in various categories of pronunciation, technology and writing. The workshops' topics ranged from *The English Phonetic Alphabet* to *English Through Film, Creative Grammar* and *Developing Non-Comprehension Strategies to Improve Communication.* The conference also included a boxed lunch, a publisher's display and plenty of networking.

TESL Toronto held its Spring 2011 Conference on May 7, 2011. The Conference featured 17 workshops including: *An ESL Survival Kit – or – A Refresher Course!, Teaching Reading Strategies, Developing Listening Skills, Writing 101: Ideas and Tips for Teaching Writing in High Beginner/Low Intermediate ESL Classes, The What and How of Vocabulary Teaching and Learning, Improve Your Presentation Skills, Soft Skills: What, Why and How to Teach Them in ESL Classes* and many more. The full day conference also included a publisher's display.
In January 2011 TESL Toronto launched a re-designed website including new features such as: current news updates, more PD listings, a comments functions and a new fresh look.

TESL WATERLOO-WELLINGTON

On May 4, 2010 TESL WW held its AGM that featured Ray Bennett, who spoke about *Working with the Intercultural in Language Teaching and Learning.*

On February 2, 2011 TESL WW held its Winter PD Conference at Conestoga College in Kitchener. The Conference featured two interactive presentations including *How ESL Teachers Use Luxtutor* presented by Tom Cobb and *The Second Language Writer: Focus on Identity* presented by Linda Steinman. The conference also featured a publisher's display.

TESL WW held its 2011 AGM on May 3, 2011. Judy Thompson spoke at the event about her recently published book *'English is Stupid'* which details a unique method of teaching ESL learners

to effectively use oral communication. Her groundbreaking techniques solve the age-old problem that has forever frustrated teachers and learners – English speaking and English writing involve completely different skills.

TESL WINDSOR

On September 25, 2010 TESL Windsor held a workshop presented by John Allan who spoke about *Computer e-Learning*. John spoke about how New Media Language Training is providing teachers with new e-learning tools, resources and face-to-face and online professional development, resulting in increased opportunities for teachers and students in blended or traditional classroom environments. These online and print resources will be available to all LINC instructors across Ontario through *edlinc.ca.*

TESL Windsor presented its Spring PD event on April 30, 2011. The event featured two presentations: *Reciprocal Teaching Strategies for Better Reading Comprehension* presented by Irena Gorelick-Davis, and *English Language Teaching in Windsor* presented by Susan Holmes.

Contact, TESL Ontario's professional development magazine, was first established in 1974, and has developed into a sophisticated, theme-based publication. It is published online three times a year to meet the needs of various ESL/ELD constituencies. Since its first issue *Contact* has evolved to meet the needs of its readers and the demands of our organization and profession. From its beginnings as a primarily class-room oriented publication when very little support was available for teachers in the field, Contact has expanded to include research articles, language profiles, book reviews, special features and profiles of community organizations in a theme-based format. You may access *Contact* through **Publications** on www.teslontario.org for viewing or printing.

TESL Ontario also publishes a Special Issue that features the previous year's Research Symposium presentations. The refereed articles are grouped by theme and the Research Symposium issue is published a few months after each TESL Ontario Conference.

In addition to the Research Symposium issue, two regular issues of *Contact* were produced in the 2010/11 year. Reader participation and input is encouraged through the "Letter to the Editor" column.

Volume 36, No. 2, July 2010

This special refereed issue, co-edited by Dr. Robert Courchêne and Dr. Hedy McGarrell, covered the Tenth Annual Research Symposium, part of the 37th Annual TESL Ontario Conference held in Toronto in December 2009. The themes that provided the focus of the Research Symposium were:

- Communicative Competence Revisited
- Technology: Trends and Issues
- Teachers in a Changing Classroom: Needs and Trends

The three themes covered topical issues affecting classrooms and practice of ESL professionals in varied ways. In organizing the Research Symposium around topical themes and publishing the proceedings, TESL Ontario offers ESL professionals relevant information on recent research and new initiatives to inform classroom practice.

Volume 36, No. 3, August 2010

This issue paid tribute to our long-time Editor of *Contact*, educator and author Clayton Graves, who died suddenly in May 2010.   Clayton served as Editor of *Contact* for seven years, seeing it through two masthead facelifts and editing hundreds of articles and working with dozens of writers who had not previously published in wide-circulation newsletters.   Under Clayton's editorial leadership, *Contact* moved into the electronic age, and he also introduced photographic essays of the annual TESL Ontario conferences, a pictorial record of the event for those who attended and a window into the conference for those who couldn't be there. The contributions Clayton Graves made to this publication will be remembered by everyone at TESL Ontario and by all the readers of *Contact.*

Other articles in this issue covered the following areas:

- Jelena Kikas, who teaches at the Francophone College Boreal, gave thoughtful and helpful advice on "Working Positively with Diversity in Your Classroom". One reality of classroom life that can short-circuit or even prevent the all-important process of teaching and learning, calling for a total alignment of minds, hearts, and spirits, is diversity. The author outlined three ways to inform one's ESL professional practice. First of all, obstacles tend to melt away when one admits they exists. Secondly, it is helpful to identify and exploit commonalities; and thirdly, it helps to nurture the ability to change, as a key value.

- "Review of the Speaking Section for the Test of English as a Foreign Language " (TOEFL) by Thomas Fenton. The speaking section of the Test of English as a Foreign Language, along with reading, listening, and writing, is a core component of this measure of English language proficiency. Although speaking is a new feature of the Test, research into the direct testing of speaking began 1n 1969.   Thomas Fenton then addressed Structure, Purpose and Function, Speech Construct, Integrated Speech Tasks and Raters and Reliability.

Volume 37, No. 1 - February 2011 - Conference Proceedings Issue

The 2010 Conference Proceedings issue reviewed many of the Conference sessions offered at our 38th Annual TESL Conference "Research and Teaching: A Collaborative Process" which was held in October 2010 at the Sheraton Centre.

Our thanks go to our Editor Tania Pattison.

FRAMEWORK FOR POST TESL CERTIFICATE TRAINING

TESL Ontario through a contract with CIC, Ontario Region has developed a Framework for design of Post TESL Certificate Training for language training instructors in Ontario. The Framework document will be launched and distributed at this year's TESL Ontario Conference.

Over the course of the past year, Framework activities have included:

- Development of standards for Post TESL Certificate Training based on the results of multi faceted research including key informant interviews, focus groups, online surveys for instructors, learners and administrators, a TESL certificate trainer survey and Advisory group feedback.

- Establishment of the role of TESL Ontario as the administrative and governing body for implementation of Post TESL Certificate Training to include: Training development review and approval, Trainer accreditation and registration, Instructor accreditation for successful completion of PTCT, information dissemination re: approved training and an annual PTCT Steering Committee needs assessment and review.

- Development of a TESL Ontario Application and Accreditation process for PTCT to be administered by TESL Ontario's Accreditation services.

- Development of five training outlines for recognition as post TESL Certificate Training. The developers of these outlines include: **Algonquin College** - Higher Level Language Training, the **Centre for Canadian Language Benchmarks**- Classroom-based Teaching and Assessment using the CLB, **Humber College** - Language Training for Employment, **New Media Language** - Learn IT 2 Teach Stage 4 and the **Toronto District School Board -** ESL Literacy.

- Completion and publication of the Framework document which includes protocols, standards, and implementation guidelines that will govern the design and implementation of sustainable models of effective, relevant post TESL Certificate training.

By the Framework contract end, November 30, 2011, development of an online system for PTCT training application and accreditation will be completed and the Framework steering committee will be convened and meet to support PTCT implementation.

For updates and to learn more about the FPTCT project visit our website at:
http://www.teslontario.ca/framework2010/

STANDARDS & ACCREDITATION

Language Instructor Accreditation

- ELP requirement and options updated (Oct. 8, 2010)

- PD random audit process was designed and put into practice (March 2011)

  TESL Ontario monitors its members' PD through a random auditing process. Every month, 10% of the accredited members who are up for renewal in the following month are selected randomly by a computer program. These members will receive a PD Audit Notice, along with the renewal reminder letter, in the mail about a month before their renewal deadline. They will be required to mail, fax, email, or deliver their proof of PD to TESL Ontario by their accreditation expiry date. A one-month grace period will be granted if the required proof is not submitted by the due date. At the end of the grace period, accredited membership will lapse if PD is still outstanding.

- Accreditation standards for graduates of accredited training programs offered in international settings were devised (Dec. 2010)

- New TESL Ontario Certificates (Language Instructor, TESL Trainer, and Institutional) were designed and made available to our accredited members and programs(Jan. 2011)

- Members started receiving confirmation emails directly from Streaming Network for completed online PD (Feb. 3, 2011)

- Members started receiving certificates online for completed online PD through the the Streaming Network webcasting system (May 2011)

- Ongoing project: TESL Ontario accreditation for MCI's ESL instructors through TESL Ontario PLAR assessment (2010-2011)

  The TESL Ontario portfolio-based PLAR assessment has been designed for accreditation applicants with prior TESL training (AQ ESL courses, CELTA, DELTA, TESOL, degrees in TESL or related fields, etc.) completed at international/Canadian educational institutions that are not accredited by TESL Ontario. This process gives applicants an official statement of exactly what gaps exist between their previous TESL training (and ESL teaching experience) and TESL Ontario's required courses and practicum. As a result, they will be able to take only the additional coursework needed to qualify for the TESL Ontario Language Instructor Certificate of Accreditation, saving considerably on tuition fees and their time. To learn more about TESL Ontario PLAR process, requirements, and fees, please visit our website at http://www.teslontario.ca/accreditation/language-instructor-accreditation/ and click on "Applying for Language Instructor Accreditation through PLAR Assessment".

TESL Trainer Accreditation

- TESL Trainer Accreditation Guide was designed and posted on our website (Dec. 1, 2010)

- The Registry of TESL Ontario Accredited TESL Trainers was launched (Feb. 1, 2011)

- Post TESL Certificate Training Accreditation Guide was created (still under revision)

Institutional Accreditation

- TESL Ontario joined the Association of Accrediting Agencies of Canada (AAAC) as a full member (May 9, 2011)

- New Annual Report template for institutional accreditation renewal was designed (Aug. 2011)

Presentations and Conference Participation

- Presented at PHE Fall Conference (Sept. 30, 2010)

- Participated at Centennial College's CE Learning Partner Evening Event (Nov. 24, 2010)

- Presented at TESL Ontario Conference (Dec. 10, 2010)

- Presented at YMCA Korean Community Services (Jan. 25, 2011)

- Attended the AAAC's Annual General Meeting (Apr. 7-8, 2011)

- Presented at TCDSB's ELT Program (Apr. 21, 2011)

- Presented at TESL North York/York Region Spring Conference (Apr. 30, 2011)

Statistics (for the period of Sept. 1, 2010- Aug. 31, 2011)

- New applications for Language Instructor Accreditation approved: 492

- PLAR Assessment Applications adjudicated: 56

- TESL Trainer Accreditation Applications approved (as of Dec. 1, 2010): 18

TESL ONTARIO'S RELATIONSHIP WITH OTHER ORGANIZATIONS

- **ONTARIO MINISTRY OF CITIZENSHIP AND IMMIGRATION (MCI)** – TESL Ontario is represented on the Ministry's ESL/FLS Advisory Committee which was established after the Ministry assumed responsibility for adult non-credit English as a Second Language (ESL) and French as a Second Language (FSL) training. We have been serving on this Committee since March 2006. The Committee has not met during the year but was officially disbanded.

  We received conference assistance funding from the Ministry for 200 ESL Instructors to attend the 2010 TESL Ontario Conference.

- **ONTARIO REGION LINC ADVISORY COMMITTEE (ORLAC) – CITIZENSHIP AND IMMIGRATION CANADA.** We continue to provide professional advice in regard to LINC delivery systems through representation at the Ontario Regional LINC Advisory Committee, which operates under the auspices of the Settlement Directorate, Ontario Region, Citizenship & Immigration Canada.   Two representatives from TESL Ontario serve on ORLAC. Please refer to the LINC section on our website www.teslontario.org which contains further information on ORLAC as well as Calls for Proposals.

  In the 2010/11 year, we have worked together with Citizenship and Immigration Canada on the following projects involving LINC which are administered and coordinated through the TESL Ontario office:

  - **SNAP/NEO (Settlement Newsletter Across The Province)**, the Citizenship & Immigration Canada Settlement Newsletter which is published in English and French. This project has now been discontinued.

  - **ORLAC** - we continue to facilitate the administration of regular meetings for the Ontario Regional LINC Advisory Committee.

  - **LINC/ELT Conference Assistance.** We received funding to allow 908 LINC and ELT instructors to attend the annual TESL Ontario Conference in 2010.

  - **Research Symposium.** We received funding for our Research Symposium held at the Annual TESL Ontario Conference. The papers presented at the Research Symposium were again published in a special refereed issue of Contact.

  - **Framework for Post TESL Certification Training.** This project is designed to conduct an important research and framework design initiative that will provide standards for and recognition of Post TESL Certificate Training for LINC and ESL instructors in Ontario.

- **OISE CENTRE FOR EDUCATION AND RESEARCH ON LANGUAGES AND LITERACIES (CERLL).** We continue to represent TESL Ontario on the Annual Advisory Committee to bring the perspectives of Teachers of English as a Second Language on Second

Language Acquisition (SLA), implications of teaching ESL to adults and school children, and learn the latest in research, theory and implications of theory in practice.

- **CENTRE FOR CANADIAN LANGUAGE BENCHMARKS – CCLB.** The Centre for Canadian Language Benchmarks was established to promote the coherence, effectiveness and consistency of English as a Second Language Instruction, so that adult learners can become full participants in all aspects of Canadian society. TESL Ontario is represented on the Board of CCLB to provide leadership and support as the major provider of professional development to practitioners of ESL in Ontario. Please refer to their website www.language.ca

- **TESL CANADA FEDERATION.** The TESL Canada Federation Representative position represents TESL Ontario on the TESL Canada Board.

- **COORDINATED LANGUAGE ASSESSMENT AND REFERRAL SYSTEM (CLARS)** TESL Ontario maintains an official presence on the CLARS Advisory Committee. The Terms of Reference are:

  The overall goal of the Coordinated Language Assessment and Referral System (CLARS) Advisory Committee is to provide advice to the government partners (CIC and MCI) on the development of the overview, protocols, and standards for implementing the Language Training Working Group's vision and plan for a coordinated language assessment and referral system in Ontario. The Advisory Committee will help advance implementation of the new system by providing advice to CIC and MCI on the resources, roles, and responsibilities required for the implementation of each component of the coordinated assessment and referral system. The Advisory Committee will consult and share information with colleagues and partners in order to assist CIC and MCI in seeking understanding and buy-in of the overview, protocols and plan for the new assessment system. In addition, the Committee will provide advice on (and guide as appropriate) the need for and approach for consultation with impacted stakeholders if deemed necessary. This consultation and information sharing will help to ensure that the new coordinated assessment and referral system will be learner oriented and outcome based and provide fair and seamless assessment and referral that is relevant and responsive to the language assessment and training needs of newcomers.

  The CLARS initiative remains in the development stages as of October 2011. The three communities (London, Kitchener-Waterloo and Kingston) had their pilot term extended to December 2011. Monthly evaluations are being conducted to provide evidence of challenges and successes for further implementation. As well, an evaluation is being conducted on the pilots by an independent organization, which will provide the two governments with additional feedback/evidence. A key component of CLARS is the use of a single learner and course data management system (HARTs). The Ontario Ministry of Citizenship and Immigration is developing a separate HARTs readiness project to prepare school boards to implement this new system.

COMMUNICATIONS ADVISORY COMMITTEE

This year, we have aligned our objectives with the strategic priorities set by the TESL Ontario Board of Directors and undertook the following initiatives:

- **The use of social media to promote TESL Ontario and its conference**

    We achieved this by establishing presence on Facebook; Twitter, and LinkedIn.   Our profile includes:

    - about us
    - links to TESL Ontario affiliates
    - links to ESL related articles
    - links to activities and professional development events
    - TESL Ontario news, updates and activities such as ESL Week Contest
    - An interactive, real-time twitter feed for the TESL Ontario annual conference
    - TESL Ontario business profile

Our heartfelt thanks go to Allison Keown, our Member Services Manager for an outstanding job. Be sure to check us out on social media!

- **TESL Ontario Vision Statement and tag line**

    TESL Ontario adopted the new Vision statement:

    To build a supportive professional community which empowers our members to help English language learners thrive

    Shannon Skinner, our PR lead, presented the committee with options for a tag line to go with this new vision statement and the committee approved the following tag line:

    Connection. Community. Empowerment

    which will be incorporated in the new TESL Ontario logo, website, letter heard, banner and all other promotional materials.

- **ESL Week Contest 2011 Activities**

    As ESL week is a significant part of our efforts to raise awareness of the importance of English language learning opportunities for newcomers to Canada, this year we broadened the scope of the ESL Week contest by reaching out to a wider community of learners, instructors, and organizations.

Under the capable guidance of Allison, the committee established a series of writing and media activities for the 2011 ESL Week contest for learners, instructors, and organizations in the following categories:

- Short story
- Essay
- Poetry
- ESL blog
- Short film/Documentary/News piece
- Poster design
- Photo

As in previous years, the grand prize winner and winner in each category will be honoured at the TESL Ontario Conference.

Our sincere thanks go to our Communications Advisory Committee Chair Sharon Rajabi.

TECHNOLOGY

TESL Ontario's technology focus this year was to find ways to improve our member services and daily business. To do this we took on the task of searching out and improving the online services that we use to carry out our daily business and to communicate with our members. One of the goals was to improve member access to information and to provide better communications about ESL and the changes not only in Ontario but worldwide as well.

To achieve the goal of better member access to information we reworked the membership section of the website and updated it to a membership centre. We reduced and consolidated information under all the headings that better described the areas of importance to our members. We provided many more pdf downloads and worked on ways to produce smaller file sizes of these pdf documents while retaining as high a quality as possible in order to enhance the dissemination of information.

To improve our daily business and to provide more options to our members, we included the use of Interac as well as credit cards for online transactions, such as the renewal of memberships or for the purchase of conference passes at our annual conference. We communicated to our members the issues around the use of these in the online environment as well as addressing security issues by continuing to use secure online services to process all payments to TESL Ontario, thereby providing the security and respecting the privacy of information of our members. We also developed online forms for the application for conference assistance to ensure a faster and better communication tool to use with our membership when applying for these programs.

This year brought about the development of the online Registry of TESL Ontario Trainers as well as ongoing improvements to the Registry of TESL Ontario certified members. These registries are in keeping with the high standards set by other professional institutions throughout Ontario and Canada and they provide a valuable service to our members and to the field of ESL both in Ontario and beyond.

Improvements were made in the way our communications are archived and accessible for future reference and we have received valuable feedback and congratulations on providing such high quality publications electronically to our members. Other online services have been upgraded to make two-way communications between TESL Ontario and the membership more beneficial in the type of feedback we request and receive from our membership.

TESL Ontario continues to work hard to keep abreast with the changes in technology and to look at economical ways to employ the ones that will benefit our membership and the organization in its day-to-day operations.

Our thanks go to our long-serving Webmaster Kevin O'Brien.

RESEARCH

The TESL Ontario Research Committee works to promote activities that will encourage members to connect classroom practice with research as well as to help keep the association informed of current trends in the field. The committee is currently made up of eight members who bring with them knowledge and expertise in research methodology and are familiar with current research in TESL and the teaching context of adult ESL in Ontario.

This past year has been a very productive one for the Research Committee. We have continued to work with the Conference Committee to provide peer-review of research papers and posters, and we review research proposals requesting member participation; this year we reviewed and posted a call for participation in a study investigating teacher education and the experiences of novice language teachers. In addition, we have begun working on research to support a TESL Ontario position paper and, in coordination with the membership services manager, we are designing a member survey that will help TESL Ontario learn more about members' needs and how to enhance services.

Special thanks go to Research Committee Chair Antonella Valeo and her committee members.

TESL ONTARIO OPERATIONS

TESL Ontario now serves over 4500 members, and a large number of members are TESL Ontario accredited. The operations side of TESL Ontario is carried out by five full-time staff members:

    Executive Director, Renate Tilson
    Operations Administrator, Eva Csiszar
    Accreditation Administrator, Reza Mazloom-Farzaghy
    Membership Services Manager, Allison Keown
    Office Coordinator, Peg Chornenki

Under the direction of the Board of Directors, and supervision of the Executive Director, the office carries out the functions of Membership Support, TESL Ontario Accreditation which includes TESL Ontario's PLAR service, Financial Management, Project and Contract Administration, Office Administration, Liaison Function with Ministries, other agencies and the public, and of course the delivery of our large TESL Ontario Conference.

In addition, TESL Ontario relies heavily on the services of our Webmaster, Kevin O'Brien. Our special thanks go to our Executive Director, Renate Tilson, who ably manages the operational side of the organization.

TESL ONTARIO AFFILIATES

Each of the 12 TESL Ontario Affiliates has an executive body consisting of a President, Affiliate Representative, Treasurer, and Membership Secretary but may also include other positions such as Newsletter Editor, Communications Officer and Members-at-large. Both the Affiliate Membership Secretaries and the Affiliate Treasures meet regularly with their counterpart in the provincial office of TESL Ontario. The Affiliate Representatives also meet on a regular basis to share best practices and additionally meet once a year with the Board of Directors to contribute to the Board's awareness of the strategic issues of their members.

TESL ONTARIO BOARD

The Board of Directors of TESL Ontario is comprised of nine members, all designated Members-at-Large. A Chair, Vice-Chair, Secretary and Treasurer are elected each year from amongst these nine Directors following the Annual General Meeting. The Board meets a minimum of 5 times per year. Operational matters of the association are managed by the Executive Director. The ED is guided and governed by Board policies and serves a pivotal role in the organization.

The TESL Ontario Board uses a policy governance model as its "operating system". Policy Governance enables the Board to focus on the larger issues, to delegate with clarity, to control operation's job without interference, to rigorously evaluate the accomplishment of the organization; to truly lead the association. The Board's job is to decide, through strategic planning, the kind of "Targets" the association is to produce. It relies on the Executive Director to interpret and work with staff, paid and voluntary, to achieve the means to meet those targets.

20010/11 BOARD OF DIRECTORS

Chair	Sheila Nicholas
Vice-Chair	Anouchka Plumb
Secretary	Arlene Samlalsingh
Treasurer	Sheila Carson
Member at Large	Jesse Black-Allen
Member at Large	Patricia Glogowski
Member at Large	Marilyn Johnston
Member at Large	Barbara Krukowski
Member at Large	Phil Wachel

TESL ASSOCIATION OF ONTARIO

ANNUAL FINANCIAL STATEMENTS

MARCH 31, 2011

JULIUS L. RÉDLY
CHARTERED ACCOUNTANT
Licensed Public Accountant

TESL ASSOCIATION OF ONTARIO

INDEX TO THE ANNUAL FINANCIAL STATEMENTS

MARCH 31, 2011

Julius L. Rédly

CHARTERED ACCOUNTANT

Licensed Public Accountant

79 Truman Road

North York, Ontario; M2L 2L7

Telephone (416) 443-0990 * Fax (416) 447-2410

INDEPENDENT AUDITOR'S REPORT

To the members of

TESL Association of Ontario

I have audited the accompanying financial statements of TESL Association of Ontario, which comprises of the statement of financial position as at March 31, 2011 and the statements of operations and net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. Except as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

In common with many not-for-profit organizations, TESL Association of Ontario derives part of its revenue contributions from the general public in the form of project administration fees, membership fees, accreditation fees, conferences and meetings which are not susceptible to complete audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the Association and I was not able to determine whether any adjustments might be necessary to contributions, excess of revenues over expenses, current assets and net assets.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risk of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for an audit opinion.

Opinion

In my opinion, except for the effect of the adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning to the completeness of the contributions referred to in the previous paragraph, the financial statements present fairly, in all material respects, the financial position of TESL Association of Ontario as at March 31, 2011 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting standards for not-for-profit organizations.

Other Matter

The statement of financial position as at March 31, 2011 and May 1, 2010, and the statements of operations and net assets and cash flows for the year ended March 31, 2010, are unaudited.

August 22, 2011

TORONTO, CANADA

Chartered Accountant
Licensed Public Accountant

<u>TESL ASSOCIATION OF ONTARIO</u>

Incorporated without share capital under the Laws of the
Province of Ontario as a non-profit organization.

<u>STATEMENT OF FINANCIAL POSITION</u>

<u>AS AT MARCH 31, 2011</u>

(with comparative figures as at March 31, 2010)

<u>ASSETS</u>

	<u>2011</u>	<u>2010</u>
Current		
Cash on hand and in bank	$ 220,047	$ 106,777
Term deposits-including accrued interest	345,300	94,391
Accounts receivable	203,687	288,816
Prepaid expenses	4,566	3,371
Total current assets	$ 773,600	$ 493,355
Capital assets -Note 2.b.	23,239	8,100
Total assets	$ 796,839	$ 501,455

<u>LIABILITIES</u>

Current		
Accounts payable and accrued charges	15,314	32,181

<u>NET ASSETS</u>

Per attached -see page 4	$ 781,525	$ 469,274

The attached notes form an integral part of these financial statements!

Approved:_____   _____   _____

TESL ASSOCIATION OF ONTARIO

STATEMENT OF OPERATIONS AND NET ASSETS

FOR THE YEAR ENDED MARCH 31, 2011

(with comparative figures for the year ended March 31, 2010)

	2011	2010
Revenue		
Contributions		
Projects - see page 5	$ 1,443,877	$ 1,066,581
Membership fees	344,524	343,922
Accreditation fees	291,717	61,830
Other	17,209	18,061
Affiliates' mini conferences	45,750	48,005
Interest	3,219	2,016
Total revenue	$ 2,146,296	$ 1,540,415
Expenses		
Annual TESL Ontario Conference - see page 6	$ 504,351	$ 531,711
Affiliates' mini conferences - see page 6	72,921	79,479
Other project expenses	524,580	212,376
Accreditation costs	132,625	123,953
Salaries and employee benefits	281,982	170,330
Rent, telephone & utilities	50,792	49,251
Memberships and affiliation expenses	75,946	81,974
Contact newsletter	4,600	6,600
Meeting expenses	49,308	33,270
Professional fees	10,000	12,850
Computer & equipment rental	8,966	9,799
Stationery, supplies, postage & couriers	10,374	19,025
Website costs	31,962	32,680
Office and general	69,828	64,908
Amortization	5,810	2,025
Total expenses	$ 1,834,045	$ 1,430,231
Excess of revenue over expenses for the year	$ 312,251	$ 110,184
Net assets - opening balance	469,274	359,090
- closing balance	$ 781,525	$ 469,274

TESL ASSOCIATION OF ONTARIO

SCHEDULE OF PROJECT CONTRIBUTIONS

FOR THE YEAR ENDED MARCH 31, 2011

(with comparative figures for the year ended March 31, 2010)

	2011	2010
Project contributions:		
Annual TESL Ontario Conference		
Registration and publishers	$ 169,190	$ 182,832
Citizenship and Immigration Canada		
LINC - Conference assistance	635,667	595,055
Ministry of Citizenship and Immigration		
Conference assistance	97,523	90,738
	$ 902,380	$ 868,625
Ministry of Citizenship and Immigration		
Ontario Curriculum Project	-	8,621
Pay Equity Program - note 8	9,259	9,259
Citizenship and Immigration Canada		
Framework	507,560	160,246
SNAP	9,654	12,740
ORLAC	15,024	7,090
	$ 1,443,877	$ 1,066,581

TESL ASSOCIATION OF ONTARIO

SCHEDULE OF CONFERENCE EXPENSES

FOR THE YEAR ENDED MARCH 31, 2011

(with comparative figures for the year ended March 31, 2010)

	2011	2010
Annual TESL Ontario conference		
Conference planning costs	$ 22,103	$ 40,620
Conference Assistance - registrants' travel and accommodation	405,654	388,754
Printing, supplies and miscellaneous	41,475	42,796
Hotel costs	35,119	59,541
	$ 504,351	$ 531,711
Affiliate mini-conferences		
Honoraria and salaries	$ 14,173	$ 15,155
Printing, supplies and miscellaneous	15,587	24,334
Meeting expenses	43,161	39,990
	$ 72,921	$ 79,479

TESL ASSOCIATION OF ONTARIO

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED MARCH 31, 2011

(with comparative figures for the year ended March 31, 2010)

	2011	2010
Cash flow from operations		
Excess (deficiency) of revenue over expenses for the year	$ 312,251	$ 110,184
Add amortization not requiring an outlay of funds	5,810	2,025
	$ 318,061	$ 112,209
Changes in no-cash operating assets and liabilities		
Accounts receivable	85,129	(205,819)
Prepaid expenses	(1,195)	13,009
Accounts payable and accrued charges	(16,867)	5,317
	$ 385,128	$ (75,284)
Cash flow from investing activities		
Purchase of capital assets	(20,949)	(10,125)
(Decrease) increase in cash or equivalent	$ 364,179	$ (85,409)
Cash or equivalent - opening balance	201,168	286,577
Cash or equivalent - closing balance	$ 565,347	$ 201,168
Represented by		
Cash on hand and in bank	$ 220,047	$ 106,777
Term deposits-including accrued interest	345,300	94,391
	$ 565,347	$ 201,168

TESL ASSOCIATION OF ONTARIO

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2011

1.   TESL Association of Ontario was established in 1972 as a not-for-profit organization serving the needs of teachers of English as a Second Language. In its commitment to professional development and advocacy, TESL Association of Ontario addresses the range of competencies, experiences and issues which influence the success of immigrants, refugees, visa students and others who learn English.

Being a not-for-profit organization, TESL Association of Ontario enjoys a tax exempt status under income tax legislation.

2.   Significant accounting policies:

a.   Revenue recognition

TESL Association of Ontario uses the deferral method of accounting for contributions. Unrestricted contributions are recognized as revenue when received or receivable. Interest income is recognized as earned, based on the accrual method.

b.   Capital assets

Capital assets are recoded at cost. Amortization is provided at rates related to the estimated useful life of the assets.

The annual rates and methods of amortization are as follows:

Computer equipment   20% declining balance method
Leasehold improvements   5% straight line method

Capital assets comprise of:

	2011			2010
	Cost	Accumulated amortization	Net Book Value	Net Book Value
Computer Equipment	$ 14,386	$ 4,497	$ 9,889	$ 8,100
Furniture & Fixture	6,738	1,348	5,391	-
Leasehold Improvements	9,950	1,990	7,960	-
	$ 31,074	$ 7,835	$ 23,239	$ 8,100

TESL ASSOCIATION OF ONTARIO

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2011

c. Measurement of uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

d. Financial instruments

Financial instruments of TESL Association of Ontario consists of cash in bank, term-deposits, accounts receivable and accounts payable and accrued charges. The fair value of these financial instruments approximate their carrying values. Management opinion is that the Association is not exposed to significant interest rate, currency or credit risks arising from these financial instruments.

Cash in bank and term deposits are held-for-trading.
Accounts receivables classified as loans and receivable and are measured at amortized cost.
Accounts payable and accrued liabilities are classified as other loans payable and measured at amortized cost.

e. Contributed services

Because of the difficulty in determining the fair value of the numerous volunteers' services, contributed services are not reflected in these financial statements.

3. Changes in accounting policies

The Canadian Institute of Chartered Accountants issued three new accounting standards applicable to the Association:

Capital Disclosures, Financial Instruments-Disclosures and Financial Instruments-Presentation.

Capital disclosures.

The Association defines capital as its unrestricted net assets. The Association is not subject to externally imposed requirements on capital.

The Association's objectives, when managing capital, are to generally match the structure of its capital to the underlying nature and term of the net assets being financed, and to hold sufficient funds to enable it to withstand negative and unexpected financial events, in order to maintain stability in the financial structure and have sufficient liquidity to meet its obligations as they become due.

TESL ASSOCIATION OF ONTARIO

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2011

3. Continued

Financial instruments

The Association has not applied the new accounting standards as not-for-profit organizations are permitted to do under the transitional rules.

4.　　These financial statements include the revenue and expenses of the following Affiliates:

Durham	Hamilton-Wentworth
Kingston	London
Niagara	North York-York Region
Ottawa	Peel/Halton/Etobicoke
Northern Region	Waterloo-Wellington
Toronto	Windsor

5.　　TESL Association of Ontario is under a five year lease that commenced April 1, 2011, paying a monthly rent of $ 3,150 plus occupancy cost.

6.　　The operation of TESL Association of Ontario is dependent on the income generated by the project revenues as provided by various Government agencies as well as on membership and accreditation fees.

7.　　TESL Association of Ontario has $ 10,000 revolving overdraft protection credit with the Canadian Imperial Bank of Commerce. If and when this credit is used, interest is charged at rate of Canadian Bank of Commerce's prime rate plus .75%.

8..　　At the specific request of the Ministry of Citizenship and Immigration the amount received as part of the Pay Equity Program is shown as a contribution rather than a reduction of salaries and benefits.