



# TESL ONTARIO ANNUAL REPORT

FOR THE YEAR  
2009 - 2010

## Table of Contents

|                                                            |    |
|------------------------------------------------------------|----|
| MESSAGE FROM THE TESL ONTARIO BOARD.....                   | 2  |
| THANK YOU FOR YOUR SUPPORT.....                            | 3  |
| TESL ONTARIO 2009 ANNUAL CONFERENCE .....                  | 4  |
| AFFILIATE CONFERENCES .....                                | 8  |
| CONTACT .....                                              | 13 |
| FRAMEWORK FOR POST TESL CERTIFICATE TRAINING .....         | 16 |
| STANDARDS & ACCREDITATION .....                            | 17 |
| TESL ONTARIO'S RELATIONSHIP WITH OTHER ORGANIZATIONS ..... | 18 |
| COMMUNICATIONS ADVISORY COMMITTEE .....                    | 20 |
| TECHNOLOGY.....                                            | 21 |
| RESEARCH.....                                              | 22 |
| TESL ONTARIO OPERATIONS .....                              | 23 |
| TESL ONTARIO BOARD .....                                   | 23 |
| 2009/10 BOARD OF DIRECTORS.....                            | 24 |
| FINANCIAL STATEMENTS.....                                  | 25 |

## **MESSAGE FROM THE TESL ONTARIO BOARD**

Change is intrinsic to the field of education and so change must also be part of the life of an organization that exists to promote the professional excellence and the professional development of English as a Second Language educators.

In the past year our funders - in Ontario, the Ministry of Education, the Ministry of Citizenship and Immigration and the Ministry of Training, Colleges and Universities in addition to our federal funder, Citizenship and Immigration Canada - have been contemplating changes in the delivery of language training programs in the province of Ontario. As an important stakeholder, TESL Ontario participated in a number of opportunities to raise awareness of our professional community and the learners we serve. The announcement that the Ontario Ministry of Citizenship and Immigration would be working with TESL Ontario to establish minimum instructor qualification standards as a component of the enhancements to the redesign of adult non credit ESL/FSL language training programs acknowledged our leadership in establishing professional excellence.

Our annual conference expanded again last year to meet the need for ongoing professional development supported by both Citizenship and Immigration Canada and the Ontario Ministry of Citizenship and Immigration. These practical workshops were balanced by a growing number of research presentations by national and international academics.

Our provincial office underwent its own evolutionary changes this past year. Staff responsibilities were re-organized and the position of Member Services Manager was added to better meet our Strategic Priorities.

The Board's new governance structure was further articulated and developed during the past year. The Directors participated in two strategic planning sessions clarifying their vision for the future of TESL Ontario and identifying specific projects to meet our Strategic Priorities.

However, amongst all these changes, one thing remained the same. TESL Ontario's strength continued to reside in the numerous volunteers who gave their time to their professional community by sitting on committees at the provincial and at the affiliate level in the past year, as well as providing other volunteer services for the organization. On behalf of the Board of Directors, I would like to thank each one of you for your commitment to the field of ESL and to TESL Ontario.

Sincerely,  
Sheila Nicholas,  
Chair

## **THANK YOU FOR YOUR SUPPORT**

We wish to thank our funders whose support allows us to carry out our mandate to the best of our abilities:

- Citizenship and Immigration Canada
- Ontario Ministry of Citizenship and Immigration

TESL Ontario also wishes to thank its Affiliates who over the year have continued to commit their time and energy to provide appropriate professional development opportunities in their respective areas, and a special thank you to the many TESL Ontario volunteers who have contributed their time and expertise.

Thank you to our membership for your continued support and feedback. We continue to work hard on your behalf and strive towards providing the best possible for you.

**TESL ONTARIO 2009 ANNUAL CONFERENCE**  
**LANGUAGE FOR A CHANGING WORLD**  
**December 10 – 12, 2009**

TESL Ontario's 37th Annual Conference, "Language for a Changing World", held December 10 - 12, 2009, welcomed over 1500 delegates to the Sheraton Centre Toronto in mid-December. With our return to this beautiful venue, attendees felt comfortable in the familiar space. Sheraton staff was most attentive and welcoming and delegates truly appreciated the generous discount extended to them for food and non-alcoholic beverages in all Sheraton restaurants. In acknowledging input from last year's evaluations, we improved the signage, breakout rooms were closer, and there was more time between sessions.

The many workshops and presentations provided participants with numerous opportunities to access professional development on a wide range of topics relevant to their field. We are extremely grateful to the nearly 200 volunteer presenters who shared their enthusiasm and expertise with their peers in the course of the 3-day event.

### **Conference Assistance**

Citizenship and Immigration Canada again provided conference assistance for 810 LINC instructors and 55 ELT instructors, while the Ontario Ministry of Citizenship and Immigration continued its support for 200 ESL instructors. We wish to thank both Ministries for their continued support of the professional development of English as a Second Language instructors.

### **Plenary Speakers**

Five plenary sessions were offered throughout the conference. Sponsored by Oxford University Press, Lynda Goldman helped us understand 'When "Yes" means "No" or "Maybe"', and Jayme Adelson-Goldstein shared her views on 'Using the Group Dynamic to Build Language Learners' Communication Skills'. Carol Chapelle from Iowa State University offered her insights on 'TESOL and Computer Technology'; Julie Kerekes from OISE discussed 'A Pragmatic(s) Approach to Teaching and Learning', and Marina Nemat from the University of Toronto shared her personal story of survival in an Iranian prison.

### **Research Symposium**

Bob Courchêne and Hedy McGarrell, our Research Symposium Co-chairs, organized an impressive research component on topics that reflected our overarching theme of change. As well as local names, they engaged presenters from Quebec, Iowa and Florida. The sessions were well received and all were filled to capacity. CIC sponsors this aspect of the conference and a complete overview of the research symposia will be published in a special edition of Contact.

The 10th Annual Research Symposium was held as part of the 37th annual TESL Ontario Conference in Toronto from December 10-12, 2009. The Research Symposium included a total of ten presenters who addressed one of three topics: *Communicative Competence Revisited*, *Preparing Teachers for a Changing Classroom - Needs and Trends*; *Technology – Trends and*

*Issues.* Each of the three topics was presented in three-hour sessions that included time for symposium participants to ask questions and engage in discussion with the presenters. All three topics were well attended, with the room filled to capacity (100 participants).

A brief synopsis of each of the three symposium topics is offered in the following.

### **Preparing Teachers for a Changing Classroom**

Thursday, 10 December, 2009, 14:00-17:00 hrs.

Presenters: *Laura Collins, PhD*, Concordia University  
*Eve Haque, PhD*, York University  
*Susan Parks, PhD*, Université Laval

The presenters on this topic addressed a range of issues including the persistent question of how to prepare teachers for the teaching of grammar, how student ESL teachers use online discussions to reflect on their practicum teaching experiences and how to negotiate both the requirements of LINC policy and the needs and expectations of classroom learners while dealing with a number of constraints. The three presentations illustrated how ESL teacher educators and their students need to be prepared to deal with a host of changes that arise as a result of new insights based on research, the development and increased availability of technology and the diverse learner groups they aim to help.

### **Communicative Competence Revisited**

Friday, December 11, 2009, 09:00-12:00 hrs.

Presenters: *Keith Folse, PhD*, University of Central Florida  
*Enrica Piccardo PhD*, OISE, University of Toronto  
*Linda Steinman, PhD*, York University

Presenters on this topic focused on changes in how insights and understanding of Communicative Competence have changed over the past thirty years. The first presenter illustrated how grammatical competence within ESL is viewed now compared to thirty years ago. Examples from pedagogical texts served to show how new insights have either changed or could change the way ESL students are taught.

The second presenter explored whether the Common European Framework of Reference (CEFR) has changed aims and attitudes towards language learning and teaching, both among practitioners and researchers. The presenter discussed an observed shift towards a more complex vision of language learning, which still considers communication as a major aim but which also includes linguistic, cognitive, emotional, cultural and social factors. The presenter observed that this shift is accompanied by increased concern for general transparency, coherence and quality assurance, contributing to the complexity of language competence. The third presenter on this topic argued in favour of an expanded conceptualization of Communicative Competence to include emic perspectives of language learners. Based on data from language learners, the presenter suggested that Communicative Competence is not so much a destination as a social process that consists of a series of milestones.

## **Technology – Trends and Issues**

Friday, December 11, 2009, 14:00-17:00 hrs.

Presenters: *John Allen, MA*, Niagara College

*Walcir Cardoso, PhD*, Concordia University

*Carol Chapelle, PhD Candidate*, Iowa State University

Presentations on this topic started out with a survey of recent advances in software technology and their burden on the individual staff member in an ESL setting. A brief review of how the TESOL profession might adapt to these challenges was also offered. A second presentation focused on clickers, a recent addition to technological tools, and presented a case study of how clickers might be used effectively to motivate language learning. The third presentation on the Technology topic explored how, when and why technology is used by—and is useful for—second language learners. A survey of how the effectiveness of technology has been investigated in second language studies encouraged symposium participants to reflect on the way in which they evaluate the learning materials they use in class.

Part of the research symposium is the publication of a special issue of *Contact* based on the proceedings later in the year. The co-editors of the proceedings, Dr. Robert Courchène and Dr. Hedy McGarrell have set up a Reading Committee consisting of experts on the topics addressed to assist with reviews of manuscripts. The issue is published through the TESL Ontario website and is available to teachers and language professionals throughout the world, wherever access to the Internet is available.

TESL Ontario wishes to thank Citizenship and Immigration Canada and the Ontario Ministry of Citizenship and Immigration for their continued support in providing funding for this Research Symposium.

## **Third Annual Panel Discussion**

Our panel presentation continues to prove a popular opportunity for delegates to hear from ministry representatives. This year's theme, "Future Directions" featured Darlyn Mentor from Citizenship and Immigration Canada, Catherine Finlay from the Ministry of Citizenship and Immigration (Ontario), Patti Redmond from the Ministry of Training, Colleges and Universities, and Richard Franz from Ministry of Education. They shared their insights on emerging issues in our field and a detailed report is available at:

<http://www.teslontario.org/publications/annual-panel>

## **Exhibitors**

Our publishers and vendors were pleased with the response of our participants who frequented their booths and several took advantage of the opportunity to sponsor elements of the conference.

## **ESL Week and Poster Contest**

ESL week gains more recognition each year from Ontario communities and our ESL learners. The many entries in our ESL week poster contest were displayed at the President's Reception held Thursday evening at the Sheraton. Toronto Deputy Mayor Joe Pantalone attended the Reception and congratulated Poster contest winner Jan Fang Xu from Hamilton.

## **2009 Technology Fair**

The Technology Fair capably organized by Sharon Rajabi with Kevin O'Brien's assistance, was a resounding success. The Technology Fair 2009 was located in the Essex Ballroom for the lab and Windsor room for presentations. We were able to setup a wireless lab with 50 laptops and the latest application software packages to offer hands-on sessions at the conference using wireless technology and Internet connectivity. The presentation room which was equipped with a laptop, data projector and Internet connection offered demonstration style presentations and workshops.

Tech Fair sessions along with session changes were posted online and updated daily on the TESL Ontario web site. Other information such as directions to the hotel and web casting was also posted. As sessions became full, they were closed and became unavailable to on-line registrants. Even with a bigger lab, the hands-on sessions were full.

The participants enjoyed a wide range of workshops and a high calibre of presentations. Online activities were prevalent amongst the workshops presented. The participants attended a myriad of sessions: hands-on workshops as well as research sessions on literacy, iPods, and Web 2.0 technologies.

Other presentations included new educational software, the use of the Internet as a teaching resource, and classroom activities for all levels. The Technology Fair sessions were fully booked during the 3-day event. As was the case last year, the evaluations were conducted online with the conference evaluation.

The success of the Technology Fair was due to the quality of equipment and dependency on knowledgeable and professional individuals who made this event a success. The setup on Wednesday evening indicated that the system was reliable and backup plans in place confirmed the experience and knowledge of the setup team. Kevin O'Brien continues to be an invaluable asset to this event.

Our thanks for presenting a wonderful conference of the highest caliber go to our Conference Chair Barbara Krukowski, our Research Symposium Co-Chairs Dr. Robert Courchène and Dr. Hedy McGarrell, and to our Technology Fair Chair Sharon Rajabi and Assistant Chair Kevin O'Brien.



## **AFFILIATE CONFERENCES**

TESL Ontario Affiliate Conferences and Workshops are designed to meet the professional development needs of ESL professionals in their particular geographic areas. Selected highlights of these conferences and workshops are listed below:

### **TESL Durham**

The TESL Durham Fall Workshop on October 24, 2009 featured 2 guest speakers. Noreen Nimrod presented “Cross Cultural Communications” which focused on cross-cultural challenges that newcomers face as they settle in their new life in Canada. This was examined in the context of the ESL classroom, learning environment, the workplace and also the wider society, through group exercises and class participation. The workshop “Electronic Me” presented by Mike Simpson was designed to help teachers use computer and other electronic tools to build technical skills for classroom use, specifically website creation and blogging.

The TESL Durham Spring Workshop on May 1, 2010 featured the workshop Music for ESL Neurons: Using Songs in the ESL Classroom presented by Jane Batterink and Susan Vogl Blakelock focused on integrating songs into lesson plans to facilitate learning. The workshop provided examples of songs related to grammar, LINC themes, idioms, social issues and Canadian culture. The workshop Don’t Reinvent the Wheel presented by Judy Thompson is an interactive, in-depth look at the six principles of spoken English. It provided educators with classroom activities and worksheets to demonstrate the variety of resources available to them.

### **TESL Hamilton-Wentworth**

TESL Hamilton-Wentworth held its Annual General Meeting at Olympia Banquet Centre on October 23rd, 2009. Their guest Speaker, Mr. Mike Moore talked about the role of Humour in Stress Management in the workplace.

TESL Hamilton-Wentworth presented the fourth Annual LINC/TESL Spring Conference with SISO on March 5 and 6, 2010 at the Hamilton Convention Centre. The Conference featured community partners on site, cultural vendors with beautiful crafts, publishers’ display, networking and much more.

### **TESL Kingston**

Pamela Robinson conducted a workshop, called "Put Some Drama into your Classroom" on October 3rd, 2009. She demonstrated dramatic activities, including mime, role-plays, skits and more, for educators to apply in their teaching to encourage real life communication among ESL students. Over 40 people participated in this two hour workshop.

In order to celebrate ESL Week TESL Kingston decided to support and publicize the exciting new Kingston initiative: the Kingston Local Immigration Partnership (KIP). On December 1st, 2009 KIP and TESL Kingston organized an initiative to discuss the two biggest challenges facing new

comers: mastering English and finding a job. More than 100 participants attended, both instructors and students, who participated in focus groups to discuss and suggest ways of overcoming these obstacles. Participants felt that the most exciting part of all this is the formation of a Council that will guide all immigration issues in Kingston.

Loyola Belleville ESL students held a fundraiser for Haiti on January 20th, 2010. Students and staff of Loyola Community Learning Centre in Belleville hosted a chili lunch and rummage sale to raise money for the earthquake-ravaged people of Haiti.

Vesna Nikolic's workshop "Fascinated by the Brain", held on January 23rd, 2010 at Kingston Literacy LINC's site and sponsored by TESL Kingston, was a compelling one that opened up new ways of thinking about our teaching, and about the health of our own brains. Vesna described the differences between the brains of boys and girls and what strategies are effective in the classroom to accommodate these differences and promote higher levels of learning.

TESL Kingston held a workshop on April 17, 2010 at the LINC Centre in Kingston.

TESL Kingston held its AGM on May 11, 2010. It featured presentations by Pat Davis, David Craig and Sue Bain who spoke about their milestones and memories in their ESL teaching careers. Two things all three had in common were a great respect and admiration for the accomplishments, courage and determination of their students, and the profound gratitude for having had the opportunity to work with them along the way.

## **TESL London**

TESL London held its Awards Recognition Night and Annual General Meeting on May 12, 2009.

On January 16, 2010 a presentation was made by Anne Hajer and Margaret Stasiak featuring free LINC 5-7 Resources, and on February 4 Ryan Walmsley at Fanshawe presented Top 10 Tech Tools, explaining internet resources and providing participants with a CD copy of the tools covered. This was followed by a presentation in March on CLB 5-10 Exit Assessment Tasks by Clare Jeng at Fanshawe.

On April 10, 2010 TESL London presented its Spring Mini-Conference at Fanshawe College featuring 12 workshops. Amongst the workshops were Exploring and Applying Principles of Intercultural Communication, Collaborative Learning in the Classroom and Learning about Legal Rights in the ESL Classroom.

## **TESL Niagara**

In October 2009 TESL Niagara organized workshops for its members on The Ethical Practices in the Language Classroom and on creating a teaching portfolio.

On October 31, 2009 Phoebe Kang presented to TESL Niagara Members some of her research findings from her MA project on native and non-native issues. A key focus to her discussion was to find ways to build on each group's strengths. Phoebe suggested a number of practical ways to promote active collaboration between the two groups.

On November 18th, 2009, and on February 17, 2010, BUFS and TESL Niagara co-hosted the movies "Empties", and "An Education" respectively, in order to open up dialogues about reflective practice. In February, TESL Niagara volunteered to help the community with "Brock Cares", and on February 4 Loralee and Tatiana presented to TESL Niagara Members on their research findings on Maximizing Participation in the Classroom. On March 26 TESL Niagara collaborated with Brock University to have a workshop for cultural sensitivity presented by Herman De Souza.

TESL Niagara held its Mini-Conference on March 27th, 2010 featuring numerous workshops and book displays. In April TESL Niagara presented its inaugural member of distinction award to Dr. Hedy McGarrell at the internationally-themed awards dinner for members and ESL students.

### **TESL North York/York Region**

TESL North York/York Region had its Fall Conference and AGM on November 3rd, 2009 at Thornhill Community Centre. The keynote speaker at the event was Katherine Barber, Canada's Word Lady, the former Editor-in-Chief for Oxford University Press' Canadian Dictionary Department, and a CBC radio and television speaker on language matters. The events included a light dinner and ESL Book Exchange.

TESL North York/York Region's Spring conference was held on May 8, 2010 at Northview Heights Secondary School, and had 160 participants. The 12 workshops offered a good mix of both the practical and theoretical. The participants learned how to include information about Canada in their lesson plans, make their students aware of their legal rights and correct their students' writing. There were tips and tricks for making their classroom a more effective learning environment, encourage speaking and develop vocabulary, improving pronunciation and how to use games to promote learning in a fun environment. The publishers in attendance displayed the very latest in ESL materials.

### **TESL Ottawa**

TESL Ottawa's autumn workshop was called Harvesting Ideas and took place at Immaculata High School. There were three presentations: Computers in ESL by Mike Barker; Wading through Authentic Language: Computer-based corpora and their applications to language teaching by Lin Chen; as well as Developing Listening Strategies by Carla Hall.

TESL Ottawa held the "Winter Warm-Up" Workshop on February 27, 2010 at Immaculata High School. It featured three workshops: "TESL Ottawa Accredited Membership Application: The Requirements and the Process" by Reza-Mazloom-Farzaghy, TESL Ontario Accreditation Administrator and "Language for Work: CLB and Essential Skills for ESL Instructors by Colette Pepin. In addition, Shirley Graham from World Skills spoke about teaching writing.

TESL Ottawa's Affiliate's Spring Workshop and AGM were held on May 1 at Elmwood School. It featured Carolyn Wood and Brenda Bedford, ELT instructors, as well as books at publishers' tables with books available for purchase. This was followed by the yearly AGM. Attendance at the AGMs has been trending upwards.

## **TESL Peel/Halton/Etobicoke**

TESL PHE Affiliate presented a Spring Mini PD event on April 1st, 2009 with two workshops entitled “Inconvenient Truths” by Radmila Rakas and Anne Cairns, and “Enhancing Students’ Learning Using Learning Centres” by Patrice Palmer.

This was followed by TESL Peel/Halton/Etobicoke’s Professional Development Workshops for ESL/LINC Teachers on May 14th, 2009 at the Adult Education Centre. Some of the workshops featured were: “Integrating Pronunciation into your Classroom” with Cheryl Richman and Karen Evans, “Writing with Structure and Style” with Jo-Ann Pienaar, “70 Ways to Keep them Talking” with Jacqueline Angi-Dobos and “Integrating Pronunciation into your Lessons” with Cheryl Richman & Karen Evans. The event featured keynote speaker Dr. John Sivell.

TESL P/H/E held its AGM and Fall PD Workshop on October 15, 2009. The event featured eight interesting workshops and Judy Maddren as a keynote speaker.

## **TESL Toronto**

TESL Toronto held its Spring 2009 Conference in May 2009 at University of Toronto’s New College. With 300-plus attendees, the daylong affair offered 15 professional development sessions, including two research papers. The diverse workshop topics ranged from using consumer surveys to teaching language, pronunciation games, how to prepare for job interviews and pros and cons of analytic versus holistic scoring of English Essays. Fran Marshall’s “Let’s make the Finale Grand” and Jennifer Harris’ “Classroom Activities for the 21st Century” were some of the highlight workshops at the conference.

The Fall Conference of the TESL Toronto Affiliate took place on October 17th, 2009 at the University of Toronto New College. Keynote speaker, Dr. Lionel Laroche, discussed “Culture and Relationships in the Workplace”.

## **TESL Waterloo-Wellington**

On May 5th, 2009 TESL Waterloo-Wellington held a Spring Fling and AGM at Renison University College. The event started with the AGM and elections for committee positions, followed by the Book Awards honouring students and teachers who inspire others with their stories of excellence and inspiration. After the dinner, two workshops were offered, “Adding Intonation” by Kathryn Brillinger and “Accent in Writing: 10 Patterns for Success” by Judi Jewinski.

TESL Waterloo-Wellington presented “Reading in ESL Mini Conference” at Conestoga College on November 14th, 2009. The event featured eight speakers: Rita Leithead, Marg Fannon, Samuel Sheinberg, Stephanie Ledger partnered with Kay Cairns, Elsie Gerber and Phyllis Bishop, and Maggie Heeney.

## **TESL Windsor**

TESL Windsor held its AGM and Workshop in April 2009, featuring Reza Mazloom-Farzaghy, TESL Ontario's Accreditation Administrator.

TESL Windsor Affiliate's Spring Workshop and AGM took place on March 27th, 2010 at the Riverside Library. This workshop presented Anne Hajer who discussed "Classroom Activities for the LINC 5-7 levels", although the workshop benefited all teachers regardless of teaching level. She included a 1000 page reproducible activity book in two volumes with audio CDs and accompanying online activities.

## CONTACT

We are saddened by the sudden death of long-time *Contact* Editor Clayton Graves in early May 2010. During the 7 years of Clayton's editorial leadership *Contact* moved into the electronic age, becoming available on-line as an interactive pdf file, but graphically designed as a magazine from which readers can print selected articles or the magazine in its entirety. I am sure you have all enjoyed Clayton's beautiful work over the years.

*Contact*, TESL Ontario's professional development magazine, was first established in 1974, and has developed into a sophisticated, theme-based publication. It is published online three times a year to meet the needs of various ESL/ELD constituencies. Since its first issue *Contact* has evolved to meet the needs of its readers and the demands of our organization and profession. From its beginnings as a primarily class-room oriented publication when very little support was available for teachers in the field, *Contact* has expanded to include research articles, language profiles, ibook reviews, special features and profiles of community organizations in a theme-based format. You may access *Contact* through **Publications** on [www.teslontario.org](http://www.teslontario.org) for viewing or printing.

TESL Ontario also publishes a Special Issue that features the previous year's Research Symposium presentations. The refereed articles are grouped by theme and the Research Symposium issue is published a few months after each TESL Ontario Conference.

In addition to the Research Symposium issue, three regular issues of *Contact* were produced in the 2009/10 year. Reader participation and input is encouraged through the "Letter to the Editor" column.

### **Volume 35, No. 2, June 2009, Research Symposium Special Edition**

This special refereed issue, co-edited by Dr. Robert Courchêne and Dr. Hedy McGarrell, covered the Ninth Annual Research Symposium which was part of the 36th annual TESL Ontario Conference held in November, 2008. Four themes formed the focus of the Research Symposium:

- Strategies for Language Learning and Teaching
- Immigrants and Mental Health
- Role of L1 in L2 Learning and Teaching
- Standardized Tests: the State of the Art

As in previous years, the four themes covered topical issues that affect the classrooms and practice of ESL professionals in varied ways. Teachers who encounter problems and challenges related to these themes on a daily basis in their classrooms look for background information and practical ideas that will help them meet their learners' needs and the needs of their own professional development.

### **Volume 35, No. 3, August 2009**

The lead article in this summer issue featured a remarkable Colombian refugee, Martha Nino. With courage, perseverance and resourceful marshalling of her skills, she has realized more than one dream since she arrived in Toronto nine years ago. Martha applied for refugee status immediately after landing. With almost no English and no connections in Canada, she was grief-stricken by the recent murder of her husband Rodolfo, who had been hunted down by the militant wing of a Marxist insurgent group called FARC, and Nino realized she had to flee her native country after she began receiving anonymous letters demanding money and threatening the life of her daughter. Eight years later Martha was chosen one of the Top 25 Canadian Immigrants of 2009 in Canadian Immigrant magazine's first ever people's choice awards, celebrating the achievements of immigrants who have positively contributed to Canadian Society.

Other articles covered the following themes:

- Our three technology contributors, Patricia Glogowski and co-authors John Allan and Stephen Roney gave us thoughtful and balanced analysis of the uses of the latest computer applications, with appropriate caveats. Their articles "Look Out Language Teachers" and "Virtual Learning Environments: Second Life" make useful reaching for all ESL teachers.
- Contributing to the theme of using literary sources for language learning, Robert Courchêne provides a thoughtful excursion into fairy tales as he explores the universal theme of Cinderella. His article provides a wealth of cultural information about Japanese and Aboriginal Canadian versions of the tale, and suggests a wide range of classroom language learning activities for both adults and children.

### **Volume 35, No. 4**

The lead Fall issue paid tribute to long-time Ontario ESL teacher Jura Seskus, noted for her personal creative touch in classroom methodology. Teachers were shocked to learn of her death of breast cancer at 56 years of age. Jura's life was so closely bound up with teaching that it was impossible to separate that vocation from her life outside of it. She spent her professional life teaching English at various colleges and universities in Canada and abroad. Later in her career she co-authored with David Mendelsohn of York University and Rose Laufer, a highly successful textbook on speaking, *Functioning in English*, which remains in print and is still widely used and appreciated by ESL students.

In our opening article on classroom practice, Ottawa teacher Marit Corbett underlined the notion that real language growth often happens beyond the four walls of our adult ESL classrooms, in the communities where we live. Other subjects centred on the following themes:

- Janet Flewelling reported on a program developed in four Windsor high schools to help newcomer adolescents advance their speaking proficiency through a mentored academic program for learning English. The project, called M.A.P.L.E, paired fluent english-speaking teenagers with ESL newcomers, using a software application called XpressLab, for online oral communication. The success of this pilot project is promising and its participants look forward to future applications on a wider scale in other areas of the Province where a similar need exists.

- Hong Wang reported on some of the factors that affected second language teachers' implementation of a communicatively-based language curriculum in six universities in the northwestern part of China. Per precisely documented research will be of interest to those involved in curriculum design, provision of professional development to teachers, and program managers.

### **Volume 36, No. 1 - Conference Proceedings Issue**

Our 2009 Conference Proceedings issue reviewed many of the Conference sessions offered at our 36th Annual Conference in December 2009, entitled Language for a Changing World. TESL Ontario's annual 3-day conference is the highlight event of ESL Week, declared in many communities in Ontario.

Please welcome our new *Contact* Editor Tania Pattison who will be available at the 2010 Conference to meet with anyone who has questions about the *Contact* submission process. Please see <http://www.teslontario.org/publications/contact-a-tesl-ontario-magazine/> for further information. You may contact her at [editor@teslontario.org](mailto:editor@teslontario.org)



## **FRAMEWORK FOR POST TESL CERTIFICATE TRAINING**

TESL Ontario has been contracted by CIC, Ontario Region to conduct an important research and framework design initiative that will provide standards for and recognition of Post TESL Certificate Training for LINC and ESL instructors in Ontario.

**Objectives** of the FPTCT initiative are:

- to determine through a consultative and research process:
  - best practices in current models of post certificate training in second language education
  - current contextual issues for newcomers (social, economic, educational) which have an impact on LINC/ESL teaching
  - training needs of post certificate language instructors
  - training/professional development activities currently available and accessed by ESL/LINC instructors
- to devise, through consultation and field testing, consistent, relevant standards for design and delivery of post TESL Certificate Training
- to promote awareness and implementation of the Post TESL Certificate Training Framework in Ontario

**Project Activities** include:

- preparation of a research framework and criteria for study
- literature review, focus group consultation and key informant interviews
- preparation of a draft Post TESL Certification Training Framework document
- field testing of Framework with instructor training providers
- recommendations for instructor recognition for post TESL Certificate Training completion

For updates and to learn more about the FPTCT project visit our website at:

<http://www.teslontario.ca/framework2010/>

## **STANDARDS & ACCREDITATION**

### **Instructor Accreditation**

- The Registry of TESL Ontario Accredited Members was launched on November 16, 2009.
- Certificates of Instructor Accreditation were made available online through the Registry; allowing accredited members to print their own certificates.
- TESL Ontario chose to replace the term "certification" with "accreditation" as the latter covers both instructor certification and institutional recognition granted by TESL Ontario.
- TESL Ontario started its own PLAR service as of June 28, 2010. A PLAR service adjudicator contracted by TESL Ontario and the TESL Ontario accreditation administrator runs this new service. Also, TESL Ontario terminated its PLAR service agreement with the University of Saskatchewan on August 31, 2010.

### **Presentations on Accreditation**

- TESL Ontario Accreditation Administrator has given 6 presentations on TESL Ontario accreditation in Toronto, Ottawa, and Windsor.

### **Statistics**

- Currently, TESL Ontario has 3659 accredited members in good standing.
- TESL Ontario has received and adjudicated 4 PLAR applications since July 26, 2010.
- TESL Ontario received and evaluated two institutional accreditation applications. Both institutions were awarded accreditation on June 24, 2010. Please refer to the website for a list of accredited institutions at <http://www.teslontario.org/accreditation/>
- TESL Ontario has received and evaluated 32 TESL trainer approval applications since September 2009.

## TESL ONTARIO'S RELATIONSHIP WITH OTHER ORGANIZATIONS

- **ONTARIO MINISTRY OF CITIZENSHIP AND IMMIGRATION (MCI) – TESL**  
Ontario is represented on the Ministry's ESL/FLS Advisory Committee which was established after the Ministry assumed responsibility for adult non-credit English as a Second Language (ESL) and French as a Second Language (FSL) training. We have been serving on this Committee since March 2006.

We received conference assistance funding from the Ministry for 200 ESL Instructors to attend the 2009 TESL Ontario Conference.

- **ONTARIO REGION LINC ADVISORY COMMITTEE (ORLAC) – CITIZENSHIP AND IMMIGRATION CANADA.** We continue to provide professional advice in regard to LINC delivery systems through representation at the Ontario Regional LINC Advisory Committee, which operates under the auspices of the Settlement Directorate, Ontario Region, Citizenship & Immigration Canada. Please refer to the LINC section on our website [www.teslontario.org](http://www.teslontario.org) which contains further information on ORLAC as well as Calls for Proposals.

In the 2009/10 year, we have worked together with Citizenship and Immigration Canada on the following projects involving LINC which are administered and coordinated through the TESL Ontario office:

- **SNAP/NEO (Settlement Newsletter Across The Province),** the Citizenship & Immigration Canada Settlement Newsletter which is published in English and French.
  - **ORLAC** - we continue to facilitate the administration of regular meetings for the Ontario Regional LINC Advisory Committee.
  - **LINC/ELT Conference Assistance.** We received funding to allow 800 LINC instructors and 60 ELT instructors to attend the annual TESL Ontario Conference in 2009.
  - **Research Symposium.** We received funding for our Research Symposium held at the Annual TESL Ontario Conference. The papers presented at the Research Symposium were again published in a special refereed issue of Contact.
  - **Framework for Post TESL Certification Training.** This project is designed to conduct an important research and framework design initiative that will provide standards for and recognition of Post TESL Certificate Training for LINC and ESL instructors in Ontario.
- **OISE MODERN LANGUAGE CENTRE (MLC).** We continue to represent TESL Ontario on the Annual Advisory Committee to bring the perspectives of Teachers of English as a Second Language on Second Language Acquisition (SLA), implications of teaching ESL to adults and school children, and learn the latest in research, theory and implications of theory in practice.

- **CENTRE FOR CANADIAN LANGUAGE BENCHMARKS – CCLB.** The Centre for Canadian Language Benchmarks was established to promote the coherence, effectiveness and consistency of English as a Second Language Instruction, so that adult learners can become full participants in all aspects of Canadian society. TESL Ontario is represented on the Board of CCLB to provide leadership and support as the major provider of professional development to practitioners of ESL in Ontario. Please refer to their website [www.language.ca/](http://www.language.ca/)
- **ESL/ELD RESOURCE GROUP OF ONTARIO (ERGO).** We continue an information exchange with ERGO.
- **CONTINUING EDUCATION SCHOOL BOARD ADMINISTRATORS (CESBA).** Information exchange takes place through reports at TESL Ontario Board meetings.
- **MINISTRY OF EDUCATION.** We exchange information with a representation from the Ministry of Education.
- **TESL CANADA FEDERATION.** The TESL Canada Federation Representative position represents TESL Ontario on the TESL Canada Board.

## COMMUNICATIONS ADVISORY COMMITTEE

Recognizing that communication is central to the activities of this committee, the Public Relations Committee was renamed to Communications Advisory Committee. The goal of this committee is twofold:

- to ensure timely and ongoing communication with members
- to promote the field of ESL in Ontario

To maintain ongoing communication with our membership, the organization sends messages through email to inform you of all the key activities and events that are of interest to you. We have found this to be an excellent communication tool and we appreciate your feedback and support.

Below is a list of other initiatives we undertook:

- **Dedicated Membership Service:** With growing membership, the committee recommended the need for a dedicated staff member to look after all aspects of services for members. Allison Keown, our newest staff member, joined our team to manage and coordinate this important task.
- **Website:** Our website has grown considerably in size and content over the past few years and thus it has become a considerable task to ensure that it is navigatable and user friendly. We continue to improve the website as it is the source that most members rely on for information. Please let us know if you are having difficulty navigating the website; we will do our best to improve it. Also, we welcome your suggestions on how to make it more user friendly. Our thanks go to our Webmaster Kevin O'Brien, for dealing with the daily challenges of maintaining the website and the Forum feature.
- **ESL Week:** Now a widely recognized event in Ontario, ESL week celebrates the work of ESL learners, instructors, teachers, and other professionals in the field. Many communities were actively engaged in the Poster Contest, and our 2010 poster contest winner will be acknowledged along with the runners-up at the Conference's Welcome Reception on Thursday evening. We thank the 24 communities who supported ESL Week through official proclamations. Our sincere thanks also go to the many municipalities across the province who officially declared ESL Week. All posters will be exhibited at the Sheraton Centre for public viewing; be sure to check them out!
- **External Expertise:** We have been relying on and are grateful to Allan Reynolds, our PR expert, for his continued guidance throughout the year. Allan is generously donating his time to TESL Ontario to advise us on all communication related matters. We continue to retain the services of our PR Consultant, Shannon Skinner of Comfy Chair Productions, to draft press releases which generate media attention, both for TESL Ontario and our affiliates. We are pleased that our stories are featured by the local newspapers and radio and T.V. stations. Clearly, these events contribute immensely toward raising our profile within the province, and especially in the communities in which we work.

Our sincere thanks go to our Communications Advisory Committee Sharon Rajabi.

## TECHNOLOGY

This year has brought about an update of our computers and much of our software in the TESL Ontario office. During the past year we experienced a number of hardware failures with our old computers which we have been using and trying to maximize their life cycle. However, it became evident that it was time to upgrade our computers and some of our printers. They had performed well with surprisingly few issues but once we began experiencing different hardware failures we recognized that the time to upgrade had arrived.

During the past year in the office we also experienced an inability to open files which we were receiving from our members and conference presenters. We recognized there was a need to upgrade the software so we could maintain compatibility with not only our members but also with our funders and other organizations with which communicate electronically on a regular basis. Since we were upgrading our hardware we felt it was the perfect time to also upgrade the software in the office.

This year brought about the development of the online Registry of TESL Ontario Accredited Members, and although initially a number of members opted out of the registry many have opted back in as they have become more aware of the usefulness of the Registry. The balance of security and privacy we have strived to incorporate into this Registry has also helped allay any fears some of our members initially experienced. The Registry provides easy access for our instructors to check their own current status and also for employers to find instructors who might be available in their regions.

TESL Ontario continues to upgrade the website and the web technologies. We continue to strive to provide a safe and efficient platform for our members to view and download pertinent information at their convenience. Our secure email system has also undergone an upgrade providing even more protection against spam and offering additional features enabling us to not only send out mass emails but also emails which provide specific information to the individual member. We continue to strive to be as “Green” as possible and are always looking at ways to make information readily available to our members while attempting to be responsible with the use of resources.

Our thanks go to our long-serving Webmaster Kevin O'Brien.

## **RESEARCH**

The mandate of the TESL Ontario Research Committee is to support research related activities for the association and the members. The Research Committee consists of seven members who contributed their academic and professional expertise to a number of initiatives.

This year, the committee established an ethics review protocol to support ongoing research that is beneficial to TESL Ontario members and contributes to the field of language teaching and learning. In this process, the committee reviews requests from researchers interested in engaging members as research participants before they are posted on the website. This has included a survey on pronunciation in LINC and ESL classrooms and a study on writing in LINC classrooms.

Also new this year, the committee worked closely with the TESL Ontario Conference Committee to realize this year's conference theme of connecting research and practice. For the first time, the conference includes a poster session and a greater selection of research papers. Submissions in both these categories were peer-reviewed by the committee, an important aspect of conference presentations for academic presenters and researchers, and the Research Committee liaised with conference organizers in the arrangement and support of the poster sessions and research paper presentations. The committee also provided support to the TESL Ontario symposium held at the conference and continues to update the repository of research links provided on the website.

Special thanks go to Research Committee Chair Antonella Valeo and her committee members.

## **TESL ONTARIO OPERATIONS**

TESL Ontario now serves over 4,450 members, and a large number of members are TESL Ontario accredited. The operations side of TESL Ontario is carried out by five full-time staff members:

Executive Director, Renate Tilson  
Operations Administrator, Eva Csiszar  
Accreditation Administrator, Reza Mazloom-Farzaghy  
Membership Services Manager, Allison Keown  
Office Coordinator, Peg Chornenki

Under the direction of the Board of Directors, and supervision of the Executive Director, the office carries out the functions of Membership Support, TESL Ontario Accreditation which includes the development of TESL Ontario's own PLAR service, Financial Management, Project and Contract Administration, Office Administration, Liaison Function with Ministries, other agencies and the public, and of course the delivery of our large TESL Ontario Conference.

In addition, TESL Ontario relies heavily on the services of our Webmaster, Kevin O'Brien. Our special thanks go to our Membership Committee Chair Joanne Hincks who, along with her committee, is an intrinsic part of the ongoing work of the organization, and to our Executive Director, Renate Tilson, who ably manages the operational side of the organization.

## **TESL ONTARIO BOARD**

The Board of Directors of TESL Ontario is comprised of nine members, all designated Members-at-Large. A Chair, Vice-Chair, Secretary and Treasurer are elected each year from amongst these nine Directors following the Annual General Meeting. The Board meets 5 times per year. Operational matters of the association are managed by the Executive Director. The ED is guided and governed by Board policies and serves a pivotal role in the organization.

The TESL Ontario Board uses a policy governance model as its "operating system". Policy Governance enables the Board to focus on the larger issues, to delegate with clarity, to control operation's job without interference, to rigorously evaluate the accomplishment of the organization; to truly lead the association. This model is vastly different from TESL Ontario's previous approach. The Board's job is to decide, through strategic planning, the kind of "Targets" the association is to produce. It relies on the Executive Director to interpret and work with staff, paid and voluntary, to achieve the means to meet those targets.



## **2009/10 BOARD OF DIRECTORS**

|                 |                      |
|-----------------|----------------------|
| Chair           | Sheila Nicholas      |
| Vice-Chair      | Sheila Carson        |
| Secretary       | Arlene Samlalsingh   |
| Treasurer       | Sharon Rajabi        |
| Member at Large | Barbara Krukowski    |
| Member at Large | Phil Wachel          |
| Member at Large | Anouchka Plumb       |
| Member at Large | Jennifer Freudenthal |
| Member at Large | Marilyn Johnston     |

TESL ASSOCIATION OF ONTARIO  
ANNUAL FINANCIAL STATEMENTS  
MARCH 31, 2010

**JULIUS L. RÉDLY**  
CHARTERED ACCOUNTANT  
Licensed Public Accountant

**TESL ASSOCIATION OF ONTARIO**  
**INDEX TO THE ANNUAL FINANCIAL STATEMENTS**  
**MARCH 31, 2010**

|                 |                                           |
|-----------------|-------------------------------------------|
| Page 1          | Auditor's Report                          |
| Page 2          | Statement of Financial Position           |
| Page 3          | Statement of Operations and<br>Net Assets |
| Page 4          | Schedule of Project Contributions         |
| Page 5          | Schedule of Conference Expenses           |
| Page 6          | Statement of Cash Flows                   |
| Pages 7,8,and 9 | Notes to the Financial Statements         |

***Julius L. Rédly***

CHARTERED ACCOUNTANT

Licensed Public Accountant

79 Truman Road

North York, Ontario; M2L 2L7

Telephone (416) 443-0990 \* Fax (416) 447-2410

**AUDITOR'S REPORT**

To the members of  
TESL Association of Ontario

I have audited the statement of financial position of TESL Association of Ontario as at March 31, 2010 and the statements of financial position, operations and net assets and cash flows for the year then ended. These financial statements are the responsibility of the association's management. My responsibility is to express an opinion on these financial statements.

I conducted an audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatements. An audit includes examination, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many not-for-profit organizations, TESL Association of Ontario derives part of its revenue contributions from the general public in the form of project administration fees, membership fees, certification fees, conferences and meetings which are not susceptible to complete audit verification. Accordingly, my examination was limited to the examination of banking transactions for those activities for the year ended March 31, 2010.

Also in the past capital assets were expensed. The effect of this departure from Canadian generally accepted accounting principles cannot be determined on the financial statements.

In my opinion, except for the effect of the adjustments, if any, had project administration fees, membership fees, certification fees, conferences and meetings been susceptible to complete audit verification, and that the capital assets have been expensed in the past, these financial statements present fairly, in all material respects, the financial position of the Association as at March 31, 2010 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

TORONTO, CANADA  
July 7, 2010



Chartered Accountant

TESL ASSOCIATION OF ONTARIO

Incorporated without share capital under the Laws of the  
Province of Ontario as a non-profit organization.

STATEMENT OF FINANCIAL POSITIONAS AT MARCH 31, 2010

(with comparative figures as at March 31, 2009)

ASSETS

|                                          | <u>2010</u>           | <u>2009</u>       |
|------------------------------------------|-----------------------|-------------------|
| Current                                  |                       |                   |
| Cash on hand and in bank                 | \$ 106,777            | \$ 176,375        |
| Term deposits-including accrued interest | 94,391                | 110,202           |
| Accounts receivable                      | 288,816               | 82,997            |
| Prepaid expenses                         | <u>3,371</u>          | <u>16,380</u>     |
| Total current assets                     | <u>\$ 493,355</u>     | <u>\$ 385,954</u> |
|                                          |                       |                   |
|                                          | <u>CAPITAL ASSETS</u> |                   |
| Computer equipment                       | \$ 10,125             | \$ -              |
| Less accumulated amortization            | <u>2,025</u>          | <u>-</u>          |
| Total capital assets - net               | <u>\$ 8,100</u>       | <u>\$ -</u>       |
| Total assets                             | <u>\$ 501,455</u>     | <u>\$ 385,954</u> |

LIABILITIES

|                                      |                  |                  |
|--------------------------------------|------------------|------------------|
| Current                              |                  |                  |
| Accounts payable and accrued charges | <u>\$ 32,181</u> | <u>\$ 26,864</u> |

NET ASSETS

|                          |                   |                   |
|--------------------------|-------------------|-------------------|
| Per attached -see page 3 | <u>\$ 469,274</u> | <u>\$ 359,090</u> |
|--------------------------|-------------------|-------------------|

The attached notes form an integral part of these financial statements!

Approved: \_\_\_\_\_

TESL ASSOCIATION OF ONTARIOSTATEMENT OF OPERATIONS AND NET ASSETSFOR THE YEAR ENDED MARCH 31, 2010

(with comparative figures for the year ended March 31, 2009)

|                                                              | <u>2010</u>         | <u>2009</u>         |
|--------------------------------------------------------------|---------------------|---------------------|
| Revenue                                                      |                     |                     |
| Contributions                                                |                     |                     |
| Projects - see page 4                                        | \$ 1,066,581        | \$ 776,029          |
| Membership fees                                              | 343,922             | 324,924             |
| Administration fees                                          | 92,578              | 62,410              |
| Accreditation fees                                           | 61,830              | 21,876              |
| Other                                                        | 18,061              | 13,841              |
| Affiliates' mini conferences                                 | 48,005              | 55,113              |
| Interest                                                     | 2,016               | 7,728               |
| Total revenue                                                | <u>\$ 1,632,993</u> | <u>\$ 1,261,921</u> |
| Expenses                                                     |                     |                     |
| Annual TESL Ontario Conference - see page 5                  | \$ 601,427          | \$ 537,276          |
| Affiliates' mini conferences - see page 5                    | 79,479              | 78,493              |
| Other project expenses                                       | 235,238             | 97,377              |
| Accreditation costs                                          | 123,953             | 119,478             |
| Salaries and employee benefits                               | 170,330             | 161,598             |
| Rent, telephone & utilities                                  | 49,251              | 47,802              |
| Memberships and affiliation expenses                         | 81,974              | 82,008              |
| Board Governance                                             | 1,321               | 7,100               |
| Contact newsletter                                           | 6,600               | 6,600               |
| Meeting expenses                                             | 33,270              | 28,939              |
| Professional fees                                            | 12,850              | 25,805              |
| Computer & equipment rental                                  | 9,799               | 12,103              |
| Stationery, supplies, postage & couriers                     | 19,025              | 20,094              |
| Website costs                                                | 32,680              | 34,420              |
| Office and general                                           | 63,587              | 50,099              |
| Amortization                                                 | 2,025               | -                   |
| Total expenses                                               | <u>\$ 1,522,809</u> | <u>\$ 1,309,192</u> |
| Excess (deficiency) of revenue<br>over expenses for the year | \$ 110,184          | \$ (47,271)         |
| Net assets - opening balance                                 | <u>359,090</u>      | <u>406,361</u>      |
| - closing balance                                            | <u>\$ 469,274</u>   | <u>\$ 359,090</u>   |

TESL ASSOCIATION OF ONTARIOSCHEDULE OF PROJECT CONTRIBUTIONSFOR THE YEAR ENDED MARCH 31, 2010

(with comparative figures for the year ended March 31, 2009)

|                                         | <u>2010</u>         | <u>2009</u>       |
|-----------------------------------------|---------------------|-------------------|
| Project contributions:                  |                     |                   |
| Annual TESL Ontario Conference          |                     |                   |
| Registration and publishers             | \$ 182,832          | \$ 163,762        |
| Citizenship and Immigration Canada      |                     |                   |
| LINC - Conference assistance            | 595,055             | 431,011           |
| Ministry of Citizenship and Immigration |                     |                   |
| Conference assistance                   | <u>90,738</u>       | <u>73,344</u>     |
|                                         | \$ 868,625          | \$ 668,117        |
| Ministry of Citizenship and Immigration |                     |                   |
| Ontario Curriculum Project              | 8,621               | 29,529            |
| Pay Equity Program                      | 9,259               | 9,259             |
| Citizenship and Immigration Canada      |                     |                   |
| Framework                               | 160,246             | -                 |
| SNAP                                    | 12,740              | 29,421            |
| ORLAC                                   | <u>7,090</u>        | <u>39,703</u>     |
|                                         | <u>\$ 1,066,581</u> | <u>\$ 776,029</u> |

TESL ASSOCIATION OF ONTARIOSCHEDULE OF CONFERENCE EXPENSESFOR THE YEAR ENDED MARCH 31, 2010

(with comparative figures for the year ended March 31, 2009)

|                                                               | <u>2010</u>       | <u>2009</u>       |
|---------------------------------------------------------------|-------------------|-------------------|
| Annual TESL Ontario conference                                |                   |                   |
| Conference planning costs                                     | \$ 40,620         | \$ 23,540         |
| Conference Assistance - registrants' travel and accommodation | 388,754           | 344,042           |
| Administration costs                                          | 69,716            | 47,906            |
| Printing, supplies and miscellaneous                          | 42,796            | 72,482            |
| Rentals                                                       | <u>59,541</u>     | <u>49,306</u>     |
|                                                               | <u>\$ 601,427</u> | <u>\$ 537,276</u> |
| Affiliate mini-conferences                                    |                   |                   |
| Honoraria and salaries                                        | \$ 15,155         | \$ 11,131         |
| Printing, supplies and miscellaneous                          | 24,334            | 26,041            |
| Meeting expenses                                              | <u>39,990</u>     | <u>41,321</u>     |
|                                                               | <u>\$ 79,479</u>  | <u>\$ 78,493</u>  |



TESL ASSOCIATION OF ONTARIOSTATEMENT OF CASH FLOWSFOR THE YEAR ENDED MARCH 31, 2010

(with comparative figures for the year ended March 31, 2009)

|                                                     | <u>2010</u>       | <u>2009</u>       |
|-----------------------------------------------------|-------------------|-------------------|
| Cash flow from operations                           |                   |                   |
| Excess (deficiency) of revenue                      |                   |                   |
| over expenses for the year                          | \$ 110,184        | \$ (47,271)       |
| Add amortization not requiring an                   |                   |                   |
| outlay of funds                                     | <u>2,025</u>      | <u>-</u>          |
|                                                     | \$ 112,209        | \$ (47,271)       |
| Changes in no-cash operating assets and liabilities |                   |                   |
| Accounts receivable                                 | (205,819)         | (70,240)          |
| Prepaid expenses                                    | 13,009            | (9,620)           |
| Accounts payable and accrued charges                | <u>5,317</u>      | <u>(23,913)</u>   |
|                                                     | \$ (75,284)       | \$ (151,044)      |
| Cash flow from investing activities                 |                   |                   |
| Purchase of capital assets                          | <u>(10,125)</u>   | <u>-</u>          |
|                                                     | \$ (85,409)       | \$ (151,044)      |
| (Decrease) increase in cash or equivalent           |                   |                   |
|                                                     | <u>286,577</u>    | <u>437,621</u>    |
| Cash or equivalent - opening balance                |                   |                   |
|                                                     | <u>\$ 201,168</u> | <u>\$ 286,577</u> |
| Cash or equivalent - closing balance                |                   |                   |
| Represented by                                      |                   |                   |
| Cash on hand and in bank                            | \$ 106,777        | \$ 176,375        |
| Term deposits-including accrued interest            | <u>94,391</u>     | <u>110,202</u>    |
|                                                     | <u>\$ 201,168</u> | <u>\$ 286,577</u> |

TESL ASSOCIATION OF ONTARIO  
NOTES TO THE FINANCIAL STATEMENTS  
MARCH 31, 2010

1. TESL Association of Ontario was established in 1972 as a not-for-profit organization serving the needs of teachers of English as a Second Language. In its commitment to professional development and advocacy, TESL Association of Ontario addresses the range of competencies, experiences and issues which influence the success of immigrants, refugees, visa students and others who learn English.

Being a not-for-profit organization, TESL Association of Ontario enjoys a tax exempt status under income tax legislation.

2. Significant accounting policies:

- a. Revenue recognition

TESL Association of Ontario uses the deferral method of accounting for contributions. Unrestricted contributions are recognized as revenue when received or receivable. Interest income is recognized as earned, based on the accrual method.

- b. Capital assets

The Association's policy in the past was to expense capital assets as purchased, unless they were acquired through a long term loan. Commencing with the 2010 fiscal year, capital assets are capitalized with which I concur.

Capital assets are recoded at cost. Amortization is provided at rates related to the estimated useful life of the assets. The annual rates and methods of amortization are as follows:

|                    |     |                          |
|--------------------|-----|--------------------------|
| Computer equipment | 20% | declining balance method |
|--------------------|-----|--------------------------|

- c. Measurement of uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

TESL ASSOCIATION OF ONTARIO

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2010

d. Financial instruments

Financial instruments of TESL Association of Ontario consists of cash in bank, term-deposits, accounts receivable and accounts payable and accrued charges. The fair value of these financial instruments approximate their carrying values. Management opinion is that the Association is not exposed to significant interest rate, currency or credit risks arising from these financial instruments.

Cash in bank and term deposits are held-for-trading.

Accounts receivables classified as loans and receivable and are measured at amortized cost.

Accounts payable and accrued liabilities are classified as other loans payable and measured at amortized cost.

2. Significant accounting policies (continued)

e. Contributed services

Because of the difficulty in determining the fair value of the numerous volunteers' services, contributed services are not reflected in these financial statements.

3. Changes in accounting policies

The Canadian Institute of Chartered Accountants issued three new accounting standards applicable to the Association:

Capital Disclosures, Financial Instruments-Disclosures and Financial Instruments-Presentation.

Capital disclosures.

The Association defines capital as its unrestricted net assets. The Association is not subject to externally imposed requirements on capital.

The Association's objectives, when managing capital, are to generally match the structure of its capital to the underlying nature and term of the net assets being financed, and to hold sufficient funds to enable it to withstand negative and unexpected financial events, in order to maintain stability in the financial structure and have sufficient liquidity to meet its obligations as they become due.

Financial instruments

The Association has not applied the new accounting standards as not-for-profit organizations are permitted to do under the transitional rules.

TESL ASSOCIATION OF ONTARIO

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2010

4. These financial statements include the revenue and expenses of the following Affiliates:

|                 |                        |
|-----------------|------------------------|
| Durham          | Hamilton-Wentworth     |
| Kingston        | London                 |
| Niagara         | North York-York Region |
| Ottawa          | Peel/Halton/Etobicoke  |
| Northern Region | Waterloo-Wellington    |
| Toronto         | Windsor                |

5. TESL Association of Ontario is under a five year lease that commenced April 1, 2010, paying a monthly rent of \$ 3,150 plus occupancy cost.
6. The operation of TESL Association of Ontario is dependent on the income generated by the project revenues as provided by various Government agencies as well as on membership and certification fees.
7. TESL Association of Ontario has \$ 10,000 revolving overdraft protection credit with the Canadian Imperial Bank of Commerce. If and when this credit is used, interest is charged at rate of Canadian Bank of Commerce's prime rate plus .75%.
8. During the 2010 fiscal year, the grouping of certain accounts have been changed to provide better information to the members. Figures for 2009 were also changed to provide comparability.
9. At the specific request of the Ministry of Citizenship and Immigration the amount received as part of the Pay Equity Program is shown as a contribution rather than a reduction of salaries and benefits.