



TESL ONTARIO ANNUAL REPORT

FOR THE YEAR 2015 -2016

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A MESSAGE FROM THE TESL ONTARIO BOARD OF DIRECTORS

On behalf of the TESL Ontario Board of Directors, it is my great pleasure to present to you the TESL Ontario Annual Report for 2015-16. This document captures not only the fiscal picture of TESL Ontario but also the great work that TESL Ontario and its volunteers do for the benefit of TESL Ontario members. This work helps to strengthen our profession and shape the fields in which we work. I wish to sincerely thank all of those who volunteered with TESL Ontario this year. Your commitment and dedication helps TESL Ontario to fulfil its mission to provide a supportive community of English language educators and professionals.

Each year, the TESL Ontario Board of Directors meets with the presidents of the Affiliate Chapters to discuss governance at the local level. As this information is helpful to inform TESL Ontario's strategic plan, this year, we have increased our meetings with the Affiliate Presidents and have invited them to the Annual General Meeting to represent the local voices of our 12 Affiliate Chapters. Together, the Affiliate Chapters and the TESL Ontario Board are making positive changes to our organizational governance.

The Board's work this year concentrated on the implementation of our strategic plan. Now in its second year, we are looking to ensure that we are meeting our targets on finding new areas for growth. In particular, I would like to thank the provincial office staff: Renate Tilson, Executive Director; Eva Csiszar, Operations Manager; Reza Mazloom-Farzaghy, Accreditation Services Manager; Allison Keown, Member Services Manager; and Office Manager Kevin Gamble. On behalf of the Board of Directors, thank you for helping TESL Ontario achieve its ends and for your ongoing commitment to the members of TESL Ontario.

To the members in attendance at the Annual General Meeting, thank you for taking the time to participate in your organization. Your support and contributions are our most vital resource.

Sincerely,



James Papple

Chair, TESL Ontario Board of Directors

Thank You for Your Support

TESL Ontario wishes to thank all of our members for their continued support. We thank you for your commitment to professional development and for helping to improve the profession.

We at TESL Ontario also wish to thank our 12 affiliate chapter executives for the hard work and commitment that they have shown throughout the year. Each affiliate chapter strives to provide the very best in professional development opportunities and to expand our community of practice.

We also wish to thank Immigration, Refugees, and Citizenship Canada and the Ontario Ministry of Citizenship and Immigration whose partnerships with TESL Ontario assists us with the work that we do.

Finally, on behalf of TESL Ontario we would like to thank the many volunteers who assist with this conference and the work we do throughout the year. Thank you for your hard work and dedication and for helping us grow.

TESL ONTARIO 43RD ANNUAL CONFERENCE

The 43rd Annual TESL Ontario Conference, “Expanding Horizons; Drawing on Experience & Knowledge” acknowledged the skills and attributes of the immigrants we serve in a wide range of ESL programs and was held on November 12 and 13, 2015 at Sheraton Centre in Toronto.

Over 700 attended, with 240 receiving conference assistance from the Ontario Ministry of Citizenship and Immigration.

Sponsorship is a key element in the success of our conference. We are grateful to British Council IELTS for providing the conference bags and their contribution to the Welcome Reception; to Nelson Education for funding the Registration Area; and to Oxford Seminars for providing the Conference Signage.

Keynote Speakers bring a more in-depth perspective to English language learning. Stuart Webb, Professor in the Faculty of Education at the University of Western Ontario, engaged the audience in his keynote address on “The Teacher’s Role in Vocabulary Learning”. Tracey Derwing, Professor Emeritus at the University of Alberta and Adjunct Professor at Simon Fraser University shared her views on “The Social Side of an L2 Accent”.

Thursday’s Research Symposium focused on “ESL in the Workplace” and saw Dr. Derwing return to



the podium with her views on “Opening the Window on ESL in the Workplace”. She was joined by Andrea Strachan from Touchstone Institute who discussed “Who Recommends the Higher Language Test Score of Workplace Readiness: Language Specialists or Employers?”. The third presenters, Julia Williams and Christa Schuller, from University College, University of Waterloo focused on “Workplace English Language Proficiency Assessment Outcomes”.



The theme of Friday’s session was “Formulaic Language – A Promising Way to Think About Vocabulary Building”. Lina AlHassan, from Carleton University, spoke on “Learning all the Parts of the Puzzle: Focused Instruction of Formulaic Sequences Through the Lens of Activity Theory”. Randy Appel, from Concordia University, discussed “Formulaic Sequences in L2 English Academic Writing: Proficiency level differences”. The discussion continued with Stuart Webb returning to the podium to speak about “To What Extent Do EFL Students Know the Collocations of High Frequency Words?”. The final participant was Alisa Zavialova from Carleton University who spoke on “Explicit Instruction of Formulaic Expressions and Second Language Pragmatic Competence”.

The focus of the Tenth Annual Panel Discussion was “Expanding Experience and Knowledge”. The

TESL ONTARIO 43RD ANNUAL CONFERENCE

audience heard representatives from Immigration, Refugees and Citizenship Canada; Ontario Ministry of Citizenship and Immigration; Ministry of Advanced Education and Skills Development; and Ontario Ministry of Education share updates and discuss new initiatives relevant to the ESL profession in Ontario.

In addition, insights, best practices and innovative ideas were shared by the numerous volunteer presenters through workshops, presentations and poster sessions. Participants were also able to enhance their knowledge regarding technology in the classroom which is reported separately.

Over 30 exhibitors displayed their goods in the exhibitor hall and provided participants with the opportunity to peruse and purchase the latest ESL resources.

ESL Week was celebrated at Thursday's Welcome Reception with ESL week contest winners being recognized. Sparks of Excellence awards for contributions to the field of ESL and the Distinguished Contribution Award were also presented.

The success of the conference depends largely on the volunteers who present, monitor doors or staff the registration desk. The conference could not exist without their commitment and effort. The conference committee is most appreciative of their dedication to our profession.



I thought it was great this year! It's the 4th one I've been to and I think it was the best. There was a great variety of sessions to choose from and I really learned a lot. ~Conference Survey Response

I enjoyed the conference and I thought it was well organized. ~ Conference Survey Response

This was my first TESL ON conference. It was lovely to attend such a well-organized conference. ~ Conference Survey Response

Overall I thought it was well done and it was very informative. ~Conference Survey Response

AFFILIATE CHAPTER ACTIVITIES

TESL DURHAM

On October 17, 2015, TESL Durham hosted a fall PD event, Discover Your Inner Chef "Healthy Eating on a Limited Budget". A certified Public Health Nutritionist provided a 1.5 hour "Train-the-Trainer" session and participants received a curriculum binder including lesson plans and suggested handouts on topics such as Canada's Food Guide, menu planning on a budget, using leftovers, and shopping smart.

TESL Durham's spring PD workshop was held on April 2, 2016. The event featured round table discussions on various topics, a presentation by Tony Mollica, about "Creativity and Motivation through Word Games in the ESL Classroom", and a guided walk through on usage of Google Docs and Nearpod presented by Lynsey Duncan and Maddalena Barone.

TESL HAMILTON

On April 23, 2016, the Hamilton-Wentworth Affiliate Chapter held its Annual Spring Conference & AGM. The conference featured an array of informative ESL related sessions.

TESL KINGSTON

TESL Kingston's fall workshop on October 31, 2015 featured a hands-on presentation that focused on a technique of using Dictation Triptychs for teaching multilevels to promote the learning of language functions through peer coaching.

The Affiliate Chapter held its Spring Conference on April 16, 2016. The event focused on innovative ways to use technology in the classroom. The day also included an AGM and a networking luncheon.

TESL LONDON

On October 27, 2015, TESL London held its annual wine and cheese event. The event featured a used book sale. Also a few TESL London teachers who taught in China shared their teaching experiences with attendees.

The TESL London spring conference was held in May 2016. The conference theme was "Bringing Basics into the 21st Century".



TESL Durham



TESL Kingston



TESL London

AFFILIATE CHAPTER ACTIVITIES

TESL NIAGARA

TESL Niagara's "Eat, Talk, Learn" fall PD event was held on October 23, 2015. The event featured a presentation by Danny Tan titled "Whachatakin'bout? A Look into Teaching Meaningful Pronunciation Practice"

The Affiliate Chapter held its spring PD event on April 7, 2016. The event was a computer skills workshop. Michelle Basile facilitated the 2 hour workshop that focused on the use of tables, styles and themes in Microsoft Word, storage and file maintenance, and text formatting.

TESL Niagara held its spring conference and AGM on May 7, 2016. The event featured sessions on mental health in the classroom; building vocabulary skills; no-tech, low-prep classroom activities; and the benefits of LinkedIn.

TESL NORTHERN REGION

In December 2015, TESL Northern Region held an online PD event that focused on the "Mysteries" of online PD. The session also featured a member discussion on PD needs and requirements of Northern Region Members.

TESL NORTH YORK / YORK REGION

The TESL North York/York Region fall conference and AGM was held on October 20, 2015. The event featured a keynote address by Liying Cheng titled "Connecting Teaching, Learning and Assessment through Teachers Quality Assessment Practices", dinner and networking.

The Affiliate Chapter's annual spring conference, held on April 30, 2016, offered a keynote address by Stuart Webb, titled "The Teacher's Role in Vocabulary Learning", 12 innovative workshops, lunch, publishers' display, and membership/book draws.

TESL OTTAWA

TESL Ottawa held its fall PD event on November 5, 2015. The combined online & in-person event offered attendees the choice of joining the event in person at Algonquin College or online through Tutela to participate in the workshop offered by Danny Tan titled: "Planning Practical Pronunciation Practice Pragmatically".

The Affiliate Chapter held its annual spring PD and AGM on May 7, 2016. The event featured a plenary presentation by Citizenship Judge Renata Brum Bozzi, as well as two workshops and the AGM.



TESL Niagara



TESL North York/York Region

AFFILIATE CHAPTER ACTIVITIES

TESL PEEL HALTON ETOBICOKE

TESL PHE offered a fall professional development and AGM on October 22, 2015 that featured a keynote address by Nina Spencer, a PBLA panel and Q & A, as well as the AGM.

The PHE Spring i3 (inform, inspire interact) Conference was held on April 30, 2016. The keynote address was delivered by Naomi Alboim and focused on Canada's response to the Syrian refugee crisis. The event also offered 20 learning sessions, including 8 technology workshops.

TESL TORONTO

TESL Toronto's TESL Trivia Night was held on October 22, 2015. The fun evening offered Pub Stumpers-style trivia night, AGM related information and plenty of networking.

TESL Toronto held an Employment Event titled "Alternative Income Streams: A Self Employment Discovery Event" on April 20, 2016. The event was designed to dispel some self-employment myths and fears and featured a presentation by Karen Keskull, as well as a panel discussion with four speakers and Q & A discussion.

TESL Toronto also held its annual spring conference, TOSCON 2016, in May. The conference featured two days of professional development including plenary presentations, workshops and networking.

TESL WATERLOO-WELLINGTON

TESL Waterloo Wellington held a mini PD event in March 2016. The PD event included a rotation of conversation groups that covered various ESL related topics.

The Affiliate Chapter held its Spring Conference on June 4, 2016. The event focused on facilitating transitions for various groups of refugee settlers

in the region, with two keynote speakers and three workshops. The conference also included a networking luncheon and an AGM meeting.

TESL WINDSOR

The TESL Winsor fall workshop titled "Mindfulness and the ESL Classroom" was held on October 24, 2015. The event offered a presentation by Jennifer Alexander of Infinitive Life Learning that discussed the principles and practice of Mindfulness designed to help attendees explore how mindfulness can benefit instructors and students in the ESL Classroom.



TESL Peel Halton Etobicoke



TESL Waterloo-Wellington

MEMBERSHIP SERVICES

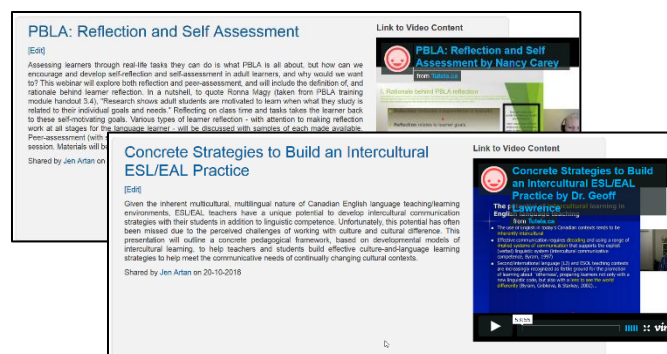
The association currently has approximately 4600 active members. 85% of the membership hold certificates of accreditation, while 15% of the membership keep abreast of the language training sector with a standard membership.

TESL Ontario continues to work towards improving member involvement and increasing the value of membership by further developing member benefit offerings. The TESL Ontario free webinar series continues to gain wide popularity among members.

In November 2015, TESL Ontario and TESL Canada did not renew their memorandum of agreement, separating the dues structure for the two associations. This means that TESL Ontario no longer collects membership fees on behalf of TESL Canada, providing all TESL Ontario members the freedom of choice to decide if they want to become a member of both organizations or only one. As a result of this change, TESL Ontario membership fees decreased by \$16, the cost of the TESL Canada membership.

The TESL Ontario online social media community is growing with an average of a 42% increase in members joining us online to gather information, share and communicate with other TESL Ontario members and contribute to our engaging conversations on Twitter, LinkedIn, Facebook, Tutela.ca and the TESL Ontario blog.

The TESL Ontario free webinar program has continued to offer members a wide array of professional development on popular topics covering technology, pronunciation, vocabulary, e-materials, conversation skills, critical thinking, mental health, PBLA and much more. All webinars are initially scheduled as a live event, but a recorded version of the webinar is made available to all members following the live event.



Member benefits publications continue to grow and expand. TESL Ontario *Contact* e-magazine will soon be offered in a new online format where articles will be catalogued and searchable. The TESL Ontario Blog added 2 new guest bloggers in late 2015. The TESL Ontario blog content is enjoying an expanded readership and popularity among ESL professionals across Canada.

The 2015 ESL Week contest allowed entrants to submit written or video blog posts that were posted to a special ESL Week blog page, where all entries were voted on by blog readers.

I really enjoyed the Summer issue of *Contact* which I've just read cover to cover! Great mix of articles. ~ Claudie G.

I am very impressed by the quality and range of topic areas of the TESL Ontario webinars. In particular, "Draw Me a Picture" is a game-changer for teaching pronunciation and I have already used it in class.. ~ Janet H.

ACCREDITATION SERVICES

Following the development of the “TESL Training Domains and Outcomes” document and the updated “TESL Training Topics” chart by the TESL Ontario Curriculum Task Force in 2014-2015, the Standards Committee revised the application process steps and standards for initial TESL program accreditation application in 2015-2016. The new application process includes the submission of a self-evaluation report by the TESL program and a site visit by TESL Ontario.

Starting in May 2015, TESL Ontario received and processed accreditation applications through PLAR from adult non-credit ESL instructors working for programs funded by the Ontario Ministry of Citizenship and Immigration (MCI). Under the terms of the Instructor Standard Memorandum issued by MCI on November 28, 2011, as of September 1, 2012, the TESL Ontario Language Instructor Certificate of Accreditation became the minimum Instructor Standard for teaching in all provincially-funded adult non-credit English as a Second Language (ESL) programs, including Citizenship and Language (CL) and Specialized Language Training (SLT) programs in Ontario. The application deadline was June 30, 2016.

As per the Ministry of Training, Colleges and Universities (MTCU) (now, Ministry of Advanced Education and Skills Development) Policy Directive #2 and Fact Sheet #3 (Private Career Colleges Act, 2005), TESL Ontario is recognized as the third party assessor for TESL programs that apply for MTCU registration. As there had been a number of updates to the TESL Ontario TESL program accreditation standards, a request was submitted to MTCU to update the documents mentioned above in July 2015. Subsequently, both documents were reviewed and the suggested updates were approved by MTCU in early 2016.

During this report period, TESL Ontario approved 336 new language instructor accreditation applications (including 91 PLAR assessment applications), 61 accreditation reinstatement applications, 57 TESL trainer/PTCT instructor approval applications, 2 new TESL program accreditation applications (from Trinity Western University MA in TESOL Program, Langley, BC; and University of Windsor TESOL Program), 21 TESL training program annual reports, and 14 PTCT course annual reports.



TESL ONTARIO WORKING COMMITTEES

COMMUNICATIONS ADVISORY COMMITTEE

The Communications Advisory Committee aligns its objectives with the strategic priorities set by the TESL Ontario Board of Directors. Its role is to enhance communication with all stakeholders by providing key information in a timely and accessible manner. The committee oversees e-mail communications to members on key messages and activities as well as creation of news releases and media handling.

The committee continued its efforts to help generate new members for TESL Ontario and increased media interest in the organization's activities through an enhanced media relations strategy during ESL Week and the 43rd Annual Conference in November 2015. Promotional videos for TESL Ontario were shot during the conference and reviewed by the committee in January 2016. In addition the committee assisted with communications relating to English language training for Syrian refugees and an awareness campaign for employers and learners on the benefits of TESL Ontario accredited instructors.

Brian Porter completed his second year as committee chair in 2015-16. Other members serving full or partial terms were Sheila Nicholas, James Papple, Lynn McGregor, Allison Keown and Renate Tilson.

In addition, the committee continued with the following activities:

Recognition Awards

The Distinguished Contribution Award is designed to recognize and honour particularly significant achievements and/or contributions to the advancement of the profession of English language educators, the English language training

sector and/or TESL Ontario. There can be up to three award recipients each year. In 2015 the award was presented to Jim Jones.



The Sparks of Excellence Award is designed to recognize and acknowledge the excellence and

commitment of TESL Ontario members. Jen Artan received the award in 2015.

ESL Week Poster

The annual TESL Ontario poster design is selected by the members to help promote ESL Week across Ontario. It was available for download from the TESL Ontario website.

ESL Week Creativity Contest

In recognition of ESL Week, TESL Ontario has hosted an annual ESL Week contest. In 2015, a new ESL Week Contest activity was implemented. TESL Ontario members and English language learners were invited to share inspirational moments from their experiences as language training professionals and language learners. The shared moments were posted on a special section of the TESL Ontario Blog, and were submitted in both written and video format.

The new activity focused on the rewards and significant impact of this proud profession. The inspirational moments shared served to highlight the successful efforts and dedication of language training professionals, as well as how language learning opportunities make a difference in the lives of English language learners across Ontario.

TESL ONTARIO WORKING COMMITTEES

Due to new technologies and emerging opportunities to showcase creative talents in the classroom, the 2015 contest was the final edition and other ideas are being explored for future participation and creative sharing.

The winners of the learners' first place prizes for the 2015 ESL Week contest were Ola Moskal, Caledon Community Services for her written entry "Mommy are you Happy Now?", and Marian Varkholik, Polycultural Immigrant and Community Services for her video entry "My Passion"

The winner of the instructors' first place prize for the 2015 ESL week contest was Anjum Karimi, Polycultural Immigrant and Community Services (PICS) for her written entry "The Joys of Teaching". There were no video entries submitted for the Instructors division.

SOCIAL CONTENT COMMITTEE

The Social Content committee is responsible for the development of TESL Ontario's online professional community.

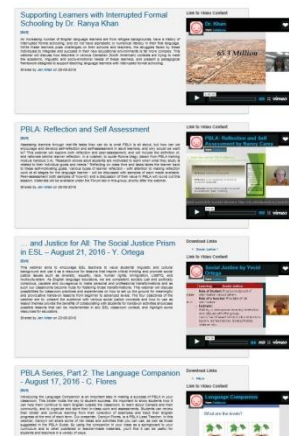
Our social media presence continued to evolve over the last year with significant activity over the major platforms. The number of TESL Ontario LinkedIn group members continued to rise to about 3,173 over the last year while TESL Ontario's corporate page attracted almost 4,173 followers on LinkedIn. Facebook likes grew to more than 1,808 and interest continued to grow both on Twitter (1,679 followers) and Pinterest (248 followers).

The Social Content Committee's two initiatives, the TESL Ontario Webinar Series and the TESL Ontario Blog continue to provide up to date and relevant content to the membership. This would

not have been possible without the commitment and professionalism of all volunteers.

TESL Ontario Webinar Series

To date, the Webinar Administrative team has increased from three to eight administrators. This is in line with the focus to expand on the professional development options being offered to TESL Ontario members. Two webinars were offered each month, for a total of 24 webinars in 2015. The total number of webinar attendees in 2015 was 788, with an average of 36 attendees per webinar. The increase in webinar attendees raised the Tutela.ca – TESL Ontario Group Members to 1,000. The Webinar team continues to collaborate with Tutela.ca.



TESL Ontario Blog

The Blog Administrator team consists of a blog manager, one blog administrator for occasional bloggers, two blog administrators for guest bloggers, and one IT administrator and social media lead. In 2015, the TESL Ontario blog has had an average of almost 3000 visitors per month.



In addition, each year the Social Content Committee brings new and innovative social media initiatives to the TESL Ontario annual conference. In 2015, the committee organized a

TESL ONTARIO WORKING COMMITTEES

volunteer video team to record short videos of attendee's comments about the conference. The videos were posted on Twitter throughout the conference, and following the conference a compilation video was created to highlight attendee experiences and was posted on the TESL Ontario YouTube Channel. The committee also organized 'Coffee Chat' meet-ups through the use of Twitter at the conference.



RESEARCH COMMITTEE

The Research Committee has been active in supporting the annual conference by providing peer review of academic papers submitted for presentation as well as the research and teaching posters. This year we had over 25 papers and posters accepted for the conference. In our other activities, we liaised with the CBC in early discussions of how they may work with TESL Ontario to bring resources to our members and we have been supporting the Executive board in designing a review of teacher accreditation models to continue enhancing the current model for TESL Ontario members. The committee in 2015-2016 included: Antonella Valeo (Chair), York University; Hedy McGarrell, Brock University; Farahnaz Faez, Western University; Geoff Lawrence, York University; Dmitri Priven, Algonquin College; Ranya Khan, Sheridan College; Gloria McPherson, Seneca College.

CONFERENCE COMMITTEE

Within a month of each annual TESL Ontario conference the conference committee meets to begin planning for the next event. Feedback from participants and exhibitors and our own

observations help inform what changes should be considered for the next conference. Decisions regarding location are made at least 2 years in advance in order to ensure our preferred time. The conference theme is confirmed early on, often reflecting trends in the field of ESL. The logistics are handled by the conference manager who works closely with the TESL Ontario office. Committee members discuss possible keynote speakers and Research Symposium participants, and contact is made. Updates are shared at our bi-monthly committee meetings.

TESL Ontario wishes to acknowledge the dedication of Dr. Hedy McGarrell, David Wood, Kevin O'Brien, Rita Plaskett, Stefanie Wolf, Renate Tilson and the TESL Ontario office team for their hard work throughout the year to make our 2015 conference a success.

ACCREDITATION STANDARDS COMMITTEE

The Standards Committee's mandate is to uphold the TESL Ontario professional standards by addressing and advising on accreditation developments and concerns. This committee is composed of a chairperson; six representation seats for two program managers: two TESL trainers, one LINC teacher and one adult ESL teacher; the TESL Ontario Executive Director; the TESL Ontario Adjudicator; and the TESL Ontario Accreditation Services Manager.

During the period of April 2015-March 2016, the Standards Committee held five meetings, including the fifth annual joint meeting with the accredited TESL Program Directors. The committee reviewed and discussed numerous topics during this period. The main discussion topics were updates to the procedures and standards of initial TESL program accreditation application, cyclical review of accredited TESL

TESL ONTARIO WORKING COMMITTEES

programs, English language proficiency standard of language instructor accreditation and TESL trainer approval, and updates to the standards of PLAR assessment for adult ESL instructors working for programs funded by the Ontario Ministry of Citizenship and Immigration.

Serving on the Standards Committee in the 2015-2016 period were Karen E. Evans (Chair), Robert Courchène, David Wood, Kay Ham, Laura Stoutenburg, Ada Purcarin (retired July 2016) Wanda Komorowski, Sven Greve, Renate Tilson, and Reza Mazloom-Farzaghy.

CONTACT MAGAZINE

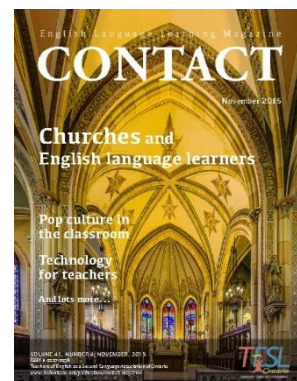
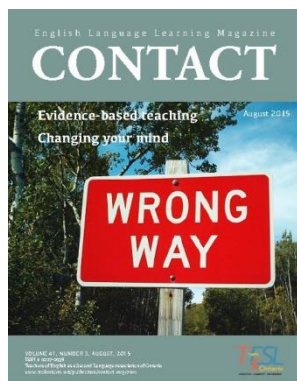
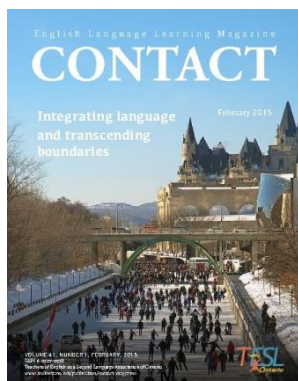
Contact, TESL Ontario's professional development magazine, was established in 1974, and has developed over the years to match the changing needs of its evolving audience. The 2015/16 year saw the completion of volume 41 and the beginning of volume 42. The first issue each year celebrates the previous year's annual conference and includes articles based on conference presentations.

The second issue has historically been a special refereed issue featuring the previous year's Research Symposium presentations. Because of budget cuts, there will be no Research Symposium for the foreseeable future, and *Contact* will be reduced to three issues a year, beginning with volume 42. Many thanks are due to Hedy McGarrell and David Wood for their work on the refereed issues.

The other two issues carry a wide range of research articles, lesson ideas, book reviews, special features and profiles of community organizations. In choosing articles to publish, we strive to prioritize practical teaching information, techniques and methods, lesson plans and classroom tools, and career advice. We continue to solicit these kinds of articles from writers, but we welcome and, indeed, depend on your unsolicited contributions.

Brett Reynolds continues as editor, a position he has held since 2011.

Contact is available at <http://www.teslontario.net/publication/contact-magazine> for viewing or printing.



TECHNOLOGY

In today's world various technologies are an essential element of every business and organization. The cornucopia of technologies utilized by TESL Ontario enable us to serve our membership in unique and important ways. We are constantly researching existing technologies and future trends to meet the needs of our members in meaningful ways. Our committees and volunteers are utilizing technologies to provide members with outstanding experiences and services. Some of these are the tremendous webinars being organized and provided by our amazing webinar team and the talented members who agree to share their expertise through this medium. Another is our volunteer blog team and the many guest bloggers who again share their experiences and expertise through yet another digital medium.

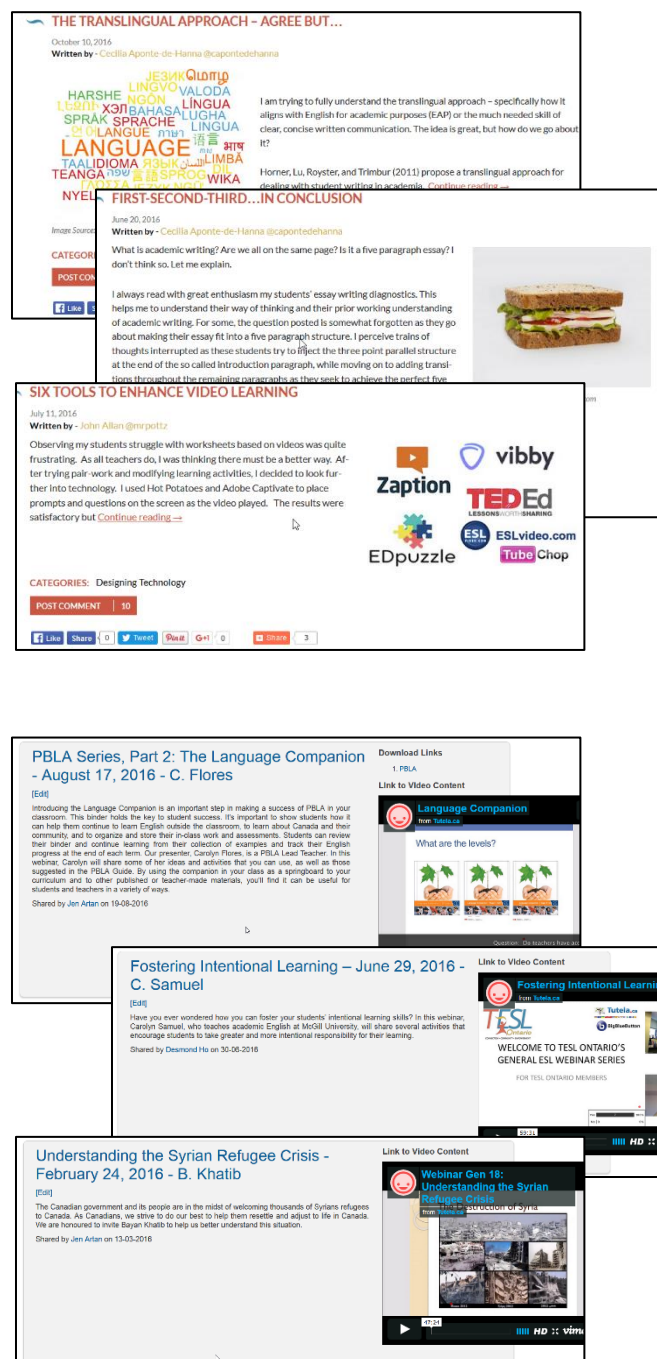
The constant changes and upgrading to the many online tools utilized by TESL Ontario requires constant learning and upgrading on the part of TESL Ontario employees. This enables them to utilize these tools to their full potential and aid in the way they benefit in serving our members.

Online security is an essential element of any organization using online tools and processes. TESL Ontario works hard to ensure that the latest in security measures are utilized in its online presence. We also ensure that the tools we use are meeting the same high standards and that the online companies we utilize to provide our range of services to our members are leaders in their field in both the technologies they are offering and in the security they are providing.

TESL Ontario continues to explore the many ways that technology can be utilized to benefit its members. We continue to work to support our members in their professional lives and in their role in providing the best possible experiences

and opportunities to the learners in Ontario enrolled in the many LINC and ESL programs across the province.

Kevin O'Brien continues in the role of TESL Ontario Webmaster.



TESL Ontario now serves approximately 4,600 members, and a large number of them are TESL Ontario Accredited.

The operations of TESL Ontario are carried out by five full-time staff members:

- Renate Tilson, Executive Director
- Eva Csiszar, Operations Manager
- Allison Keown, Member Services Manager
- Reza Mazloom-Farzaghy, Accreditation Services Manager,
- Kevin Gamble, Office Manager,

Under the direction of the Board of Directors, and supervision of the Executive Director, the office carries out the functions of Membership Support, TESL Ontario Accreditation, which includes TESL Ontario's PLAR service, Financial Management, Project and Contract Administration, Office Administration, Liaison Function with Ministries, other agencies and the public and, of course, the delivery of our large TESL Ontario Conference.

AFFILIATE CHAPTERS

Each of the 12 TESL Ontario Affiliate Chapters has an executive body consisting of a President, Affiliate Chapter Representative, Treasurer and Membership Secretary, but may also include other positions such as Newsletter Editor, Communications Officer and Members at Large. Both the Affiliate Chapter Presidents and Affiliate Chapter Representatives meet annually with the TESL Ontario Board of Directors to contribute to the Boards' awareness of the strategic issues of their members.

TESL Durham

TESL Hamilton-Wentworth

TESL Kingston

TESL London

TESL Niagara

TESL Northern Region

TESL North York / York
Region

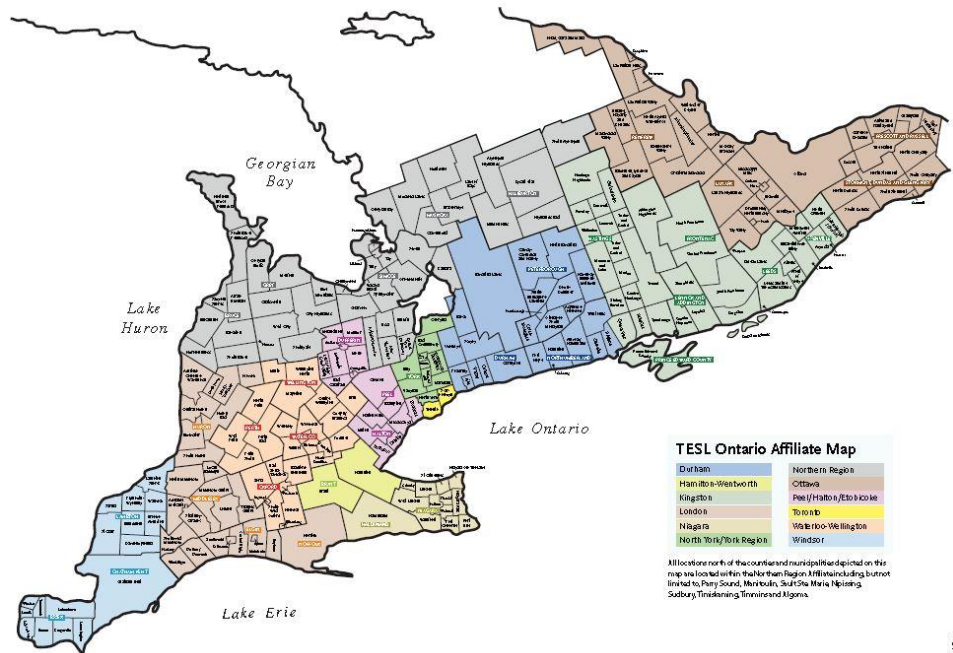
TESL Ottawa

TESL Peel Halton Etobicoke

TESL Toronto

TESL Waterloo-Wellington

TESL Windsor



BOARD OF DIRECTORS

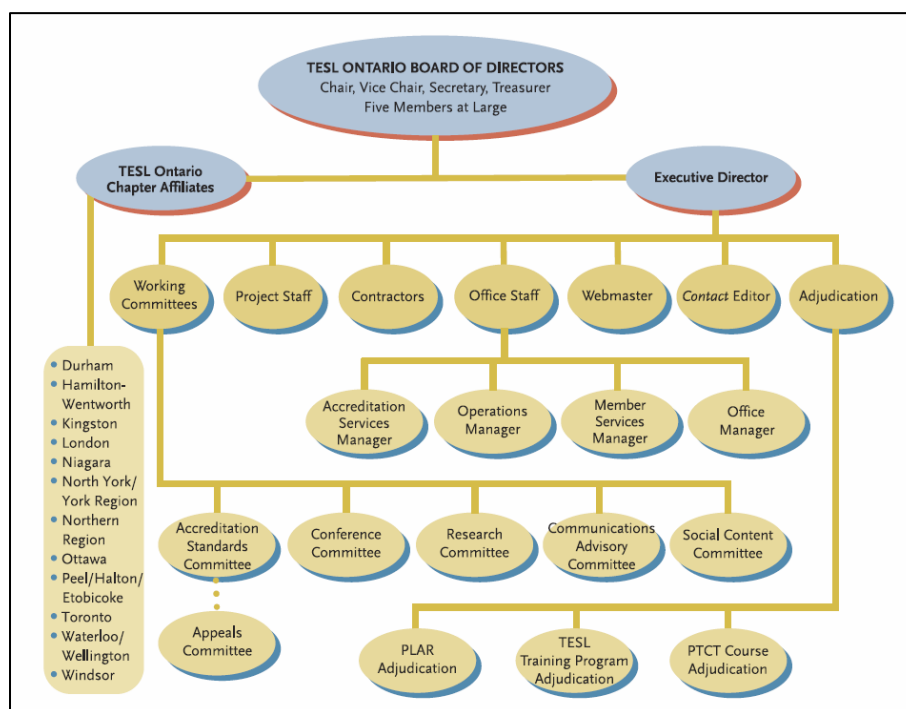
The Board of Directors of TESL Ontario is comprised of nine members, all designated Members-at-Large. A Chair, Vice-Chair, Secretary and Treasurer are elected each year from amongst these nine Directors following the Annual General Meeting. The Board meets a minimum of five times per year. Operational matters of the association are managed by the Executive Director. The ED is guided and governed by Board policies and serves a pivotal role in the organization.

The TESL Ontario Board uses a policy governance model as its “operating system”. Policy Governance enables the Board to focus on the larger issues, to delegate with clarity, to control operation’s job without interference, to rigorously evaluate the accomplishment of the

organization: to truly lead the association. The Board’s job is to decide, through strategic planning, the kind of “Targets” the association is to produce. It relies on the Executive Director to interpret and work with staff, paid and voluntary, to achieve the means to meet those targets.

2015/16 Board of Directors

| | |
|-----------------|-----------------|
| Chair | Jim Papple |
| Vice-Chair | Bernice Klassen |
| Treasurer | Jennifer McKay |
| Secretary | Cheryl Fretz |
| Member-at-Large | Sharon Deng |
| Member-at-Large | Bhupinder Gill |
| Member-at-Large | David Hazell |
| Member-at-Large | Geoff Lawrence |
| Member-at-Large | Melita Vrakela |



FINANCIAL REPORT

The condensed financial information below represents the abbreviated annual financial statements of TESL Ontario for the year ended March 31, 2016.

Readers of the condensed financial information are cautioned that the information contained may not be appropriate for their purposes and may be misleading without referring to auditors' report and the information contained in the notes to the financial statements. The independent auditors' report and complete audited financial statements, which include notes and more detailed supplementary financial information, are available on the TESL Ontario website at www.teslontario.net/publication/annual-report.

Statement of Financial Position as of March 31, 2016

| | 2015 | 2016 |
|--|-------------------|-------------------|
| ASSETS | | |
| Current Assets | | |
| Cash and cash equivalents | \$ 129,851 | \$ 150,781 |
| Short-term investments | 58,595 | 116,741 |
| Accounts receivable | 7,250 | 45,959 |
| Prepays and deposits | 19,367 | 18,572 |
| | <u>\$ 215,063</u> | <u>\$ 332,053</u> |
| Capital Assets | 23,242 | 30,276 |
| Intangible Assets | 32,000 | 32,000 |
| | <u>\$ 270,305</u> | <u>\$ 394,329</u> |
| LIABILITIES | | |
| Current Liabilities | | |
| Accounts payable and accrued liabilities | \$ 77,520 | \$ 88,660 |
| Deferred contributions | 344,438 | 343,337 |
| | <u>\$ 421,958</u> | <u>\$ 431,997</u> |
| NET ASSETS | | |
| Unrestricted | \$ (151,653) | \$ (37,668) |
| | <u>\$ 270,305</u> | <u>\$ 394,329</u> |

FINANCIAL REPORT

Statement of Operations and Changes in Net Assets Year Ended March 31, 2016

| | 2016 | 2015 |
|--|---------------------|---------------------|
| REVENUES | | |
| Annual TESL Ontario Conference | | |
| Conference Assistance project - MCI | 112,125 | 145,016 |
| Publisher fees | 28,152 | 27,825 |
| Registration fees | 79,689 | 78,933 |
| Sponsorship | 10,750 | 18,750 |
| Project revenue | | |
| Ministry of Citizenship and Immigration (MCI) | | |
| Pay Equity Program | 9,259 | 9,259 |
| Immigration, Refugees and Citizenship Canada (IRCC) | | |
| Post TESL Ontario Certificate Training (PTCT) | 17,548 | 140,684 |
| Teaching English to Speakers of Other Languages (TESOL) | | |
| 2015 Annual Convention Hosting | 9,396 | - |
| Membership fees | 379,674 | 349,067 |
| Accreditation fees | 374,459 | 325,709 |
| Affiliate Chapters' conferences | 40,897 | 42,376 |
| Interest | 654 | 1,511 |
| Other | 23,105 | 27,383 |
| | \$ 1,085,708 | \$ 1,166,513 |
| EXPENDITURES | | |
| Membership | \$ 117,394 | \$ 124,577 |
| Accreditation | 216,077 | 202,131 |
| Projects | 15,952 | 128,029 |
| Annual conference | 291,147 | 485,033 |
| Affiliate Chapters' conferences | 86,531 | 88,346 |
| Office and administration | 311,391 | 308,755 |
| TESL Canada and TESOL affiliation | 66,537 | 82,706 |
| Board and committee meetings | 45,113 | 58,418 |
| Occupancy | 49,551 | 38,970 |
| | \$ 1,199,693 | \$ 1,516,965 |
| Net deficiency of revenues over expenditures for the year | \$ (113,985) | \$ (350,452) |
| Net assets, beginning of year | \$ (37,668) | \$ 312,784 |
| Net assets, end of year | \$ (151,653) | \$ (37,668) |



TEACHERS OF ENGLISH
AS A SECOND LANGUAGE
ASSOCIATION OF ONTARIO

TESL Ontario
27 Carlton Street, Suite 405
Toronto, ON M5B 1L2
Tel 416-593-4243
Fax 416-593-0164
www.teslontario.org