



Affiliate Service Award Guidelines

Award Description:

Sharing their time, expertise and commitment, TESL Ontario affiliate volunteers make it possible for our members to connect in their local communities.

TESL Ontario and its affiliates are introducing the Affiliate Service Award to publically acknowledge the vital contributions of the volunteers who are instrumental in the success of their local TESL Ontario affiliate.

Nominee Overview:

TESL Ottawa wishes to recognize volunteers who have provided quality of service and dedication to our affiliate.

Nominee Qualifications:

- Someone who has committed freely of their time and energy
- Someone who has shown dedication and loyalty to the affiliate
- Someone who has contributed valuable skills that have benefited the affiliate

Nomination Process:

- Any member of the core executive or member at large may suggest a candidate
- The candidate's name will be brought forward at the TESL Ottawa P.D. event in February.
- At that time a motion will be made to nominate said candidate.
- The nominator must be a member in good standing of TESL Ontario.
- There must be another member to second the motion
- All in attendance may vote
- Only one award will be issued per year.
- The successful candidate will be presented with their award at the TESL Ottawa Spring Annual General Meeting.

*** Award recipients' names and biographies may be posted on the TESL Ontario and/or TESL Ottawa websites, as well as in TESL Ontario publications where appropriate.*



Affiliate Service Award Nomination Evaluation

Guiding principles:

All nominations will be treated equally and each TESL Ottawa Member in attendance at the Winter P.D. event will each have the opportunity to vote on any nominations brought forward.

Nomination Evaluation and Voting:

- Nominations will be presented at the Ottawa Affiliate Winter P.D. Event
- A motion will be made to accept the nomination, and a member in attendance must second the motion.
- Each member in attendance at the event will have an opportunity to vote any nominations brought forward at the event.
- Show of hands will be counted and recorded
- The nominee receiving the highest number of votes will be presented with their award at the Ottawa Affiliate Spring Annual General Meeting.