



# Affiliate Service Award Guidelines

## **Award Description:**

Sharing their time, expertise and commitment, TESL Ontario affiliate volunteers make it possible for our members to connect in their local communities.

TESL Ontario and its affiliates are introducing the Affiliate Service Award to publically acknowledge the vital contributions of the volunteers who are instrumental in the success of their local TESL Ontario affiliate.

## **Nominee Overview:**

Nominees are individuals who currently serve or have served on the TESL Toronto Executive and have shown a strong commitment to promoting its mission.

## **Nominee Qualifications:**

- Served on the TESL Toronto Executive for a minimum of 1 year
- Contributed to the success of TESL Toronto PD events
- Demonstrated commitment and responsibility above and beyond expectation

## **Nomination Process:**

Nominations are submitted by current members of the TESL Toronto Executive during a spring Executive meeting. Each nomination is supported by a statement from the nominator.

Nominations must be seconded by another current member of the TESL Toronto Executive.

Nominations and supporting statements are recorded into the meeting minutes.

*\*\* Award recipients' names and biographies may be posted on the TESL Ontario and/or TESL Toronto websites, as well as in TESL Ontario publications where appropriate.*



# Affiliate Service Award Nomination Evaluation

## **Guiding principles:**

TESL Toronto Executive members are responsible for selecting nominee of their choice.

## **Impartiality:**

TESL Toronto Executive votes anonymously online for the nominee of their choice.

## **Nomination Evaluation and Judging:**

An anonymous poll is set up online through which TESL Toronto Executive members vote. The winner is the nominee with the highest number of votes. Each TESL Toronto Executive member can only vote once.