

Application Form A-3

CTESOL Certificate and Professional Designation

I. Contact Information (Please print clearly)

Mr. Ms. _____
Last Name
First Name
Middle Name

Mailing Address _____ City _____ Province _____ Postal Code _____

Home Phone Number _____ Email Address (*required*) _____

Cell Phone Number _____ Place of Employment (*if applicable*) _____ Work Phone Number (*if applicable*) _____

Name of School (*if attending*) _____

II. Current TESL Ontario Standard Membership

Applicants are required to hold current TESL Ontario standard membership prior to applying for certification:

My standard membership number is _____.

My standard membership renewal due date is _____.

If you do not hold current standard membership with TESL Ontario, please go to <https://www.teslontario.org/members/signup>, select "New Standard Membership" or "Standard Membership Renewal" (as applicable) at the top of the form, fill out the form, and submit it online. Once you have received your standard membership number and renewal due date, please complete this section of Application Form A-3 before submitting it to TESL Ontario.

III. Do all your supporting documents carry the same name?

Yes No. I am submitting proof of name change.

IV. Fees (All fees are non-refundable.)

- One-time Administration Fee: \$141.25 (tax included)
- Pro-rated Certification Fee: a maximum of \$92.66 (tax included)

Method of Payment:

Please provide your phone number below. A TESL Ontario staff member will call you during regular business hours to collect your payment information and process the applicable fees.

Phone Number: _____

V. I certify that the information I supplied on this form and in my documentation is true and complete. I acknowledge and understand that if I am found to have made a false or misleading statement or omission, my certification and designations will be deemed invalid. I have read and understood the information and instructions posted on the TESL Ontario website at <https://www.teslontario.org/application-ctesol> and have had the opportunity to have my questions answered to my satisfaction.

Applicant's Signature _____ Date _____

For Office Use Only

Method of Payment: Cheque VISA MC AMEX Cash

Administration fee: \$141.25 (tax included)

Received Initials..... Date..... Charged Initials.....Date.....

Pro-rated Certification Fee: \$..... (tax included)

Received Initials..... Date..... Charged Initials..... Date.....

Please email scans of your application form and supporting documents to TESL Ontario at accreditation@teslontario.org

Questions?

Please contact TESL Ontario by email at accreditation@teslontario.org or by phone at 416-593-4243, ext. 205.