



TESL Ontario, 27 Carlton Street, Suite 405
 Toronto, Ontario M5B 1L2
 Tel 416-593-4243
 www.teslontario.org

Application Form A-6 TESL Training Program Accreditation

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|---|---|
| Host Institution Name and Mailing Address | Type of Institution |
| | <input type="radio"/> School Board <input type="radio"/> University <input type="radio"/> Community College <input type="radio"/> Private Career College |
| TESL training program Name, Mailing Address, and Webpage Address | Department with Major Responsibility for the Program |
| | |
| TESL training program Contact Person Name, Title, Mailing Address, Phone Number, and Email Address | |
| | |
| Fees & Method of Payment | |
| <p>Application fee for a single site: \$4520.00 (HST included) (Add \$1695.00 (HST included) per additional site, if applicable.)</p> <p>● Method of Payment:</p> <p>Please provide your phone number and a TESL Ontario staff member will reach you during the regular business hours for payment information. We will complete processing your application after receiving payments.</p> <p>PHONE NUMBER: _____</p> | |

Please note:

- Travel and accommodation expenses for the site visits are additional if the program is not located in Toronto. Mileage is charged at \$0.50 per kilometer. Other expenses are billed at cost.
- The first three hours of reviewing the TESL training program's responses to non-conformances identified in the application package or during the site visit is performed at no additional cost. Afterwards, a fee of \$150.00 per hour is charged. If additional site visits are required, a fee of \$750.00 plus all other expenses (outlined above) is charged per additional site visit. The application fee is required with this application form. TESL Ontario invoices the TESL training program for additional expenses at a later date.

I hereby personally certify to TESL Ontario that

1. I have read and understood the TESL Ontario standards and requirements for the TESL training program initial accreditation;
2. The application package has been prepared by me and others employed by the institution or program applying for accreditation;
3. The information provided in the application package is, to the best of my knowledge, true and correct as of the date of this application; and
4. I fully understand that any intentional or negligent misrepresentation of any of the information contained in the application package and this application form may result in the revocation of TESL Ontario Accreditation, should it be granted.

Full Name:

Position:

Telephone:

Email address:

Institution Name and Mailing Address:

Signature:

Date:

For Office Use Only

Method of Payment: Cheque Credit Card Money Order/Bank Draft

Application Fee: **\$4520.00** (HST included)

(Add \$1695.00 (HST included) per additional site, if applicable.)

Received Initials..... Date Charged Initials..... Date

Please submit the application package electronically **and** by registered mail:

Email: accreditation@teslontario.org

Mailing Address: TESL Ontario, 27 Carlton Street, Suite 405, Toronto, Ontario, M5B 1L2

Questions? Please contact TESL Ontario at accreditation@teslontario.org.