

Application Form A-7 Certification Reinstatement (CTESOL)

I. Contact Information (Please print clearly)			
<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. _____ <div style="display: flex; justify-content: space-between; width: 100%;"> Last Name First Name Middle Name </div>			
Mailing Address _____		City _____	Province _____
Postal Code _____			
Home Phone Number _____		Email Address (required) _____	
Cell Phone Number _____		Place of Employment (if applicable) _____	Work Phone Number (if applicable) _____
Name of School (if attending) _____			
II. Current TESL Ontario Standard Membership			
Applicants are required to hold current TESL Ontario standard membership prior to applying for certification reinstatement:			
My standard membership number is _____.			
My standard membership renewal due date is _____.			
If you have not maintained your standard membership with TESL Ontario, please go to https://www.teslontario.org/members/signup , select "Standard Membership Renewal" at the top of the form, fill out the form, and submit it online. Once your standard membership has been renewed and you have received your next renewal due date, please complete this section of Application Form A-7 before submitting it to TESL Ontario.			
III. Fees (All fees are non-refundable.)			
<ul style="list-style-type: none"> • One-time Administration Fee: \$141.25 (tax included) • Pro-rated Annual Certification Fee: a maximum of \$92.66 (incl. tax) 			
Method of Payment:			
Please provide your phone number below. A TESL Ontario staff member will call you during regular business hours to collect your payment information and process the applicable fees.			
Phone Number: _____			
IV. Proof of Professional Development (PD)			
If you had been selected for PD Audit in the same year when you allowed your certification to lapse but did not submit your proof of PD at that time, your reinstatement application form should be accompanied with proof of 10 PD hours completed at any time during or after your last year of certification.			
<input type="checkbox"/> I am submitting the required proof of PD with this application.			
V. Attestation			
I certify that the information I supplied on this form and in any supporting documentation is true and complete. I acknowledge and understand that if I am found to have made a false or misleading statement or omission, my certification and designation will be deemed invalid. I have read and understood the information and instructions posted on the TESL Ontario website at https://www.teslontario.org/reinstatement-ctesol and have had the opportunity to have my questions answered to my satisfaction.			

Applicant's Signature _____

Date _____

For Office Use Only

Method of Payment: Cheque VISA MC AMEX Cash

Administration Fee: \$141.25 (incl. tax)

Received Initials..... Date..... Charged Initials..... Date.....

Pro-rated Certification Fee:

Received Initials..... Date..... Charged Initials..... Date.....

Please email PDF scans of your application form and, if applicable, proof of PD to TESL Ontario at accreditation@teslontario.org.

Questions?

Please contact TESL Ontario by email at accreditation@teslontario.org or by phone at 416-593-4243, ext. 205.